

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 5/15/2023

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an increase of \$7,000,000 and a date extension of 2 years to Master Purchase Order for SC-00003206 to OfficeScapes of Denver, LLC for a new total of \$27,000,000 and a new term date of 12/31/2026 to provide furniture, auxiliary fixtures, and other large-scale furnishing categories, citywide, and for the web re-stack furniture project.

**3. Requesting Agency:** General Services

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lance Jay	Name: Lance Jay
Email: lance.jay@denvergov.org	Email: lance.jay@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

General Services, Public Works Capital Vertical Infrastructure, Real Estate and Risk Management worked together to establish citywide standards in the furniture fixtures and equipment commodity category for office furniture, auxiliary fixtures, and other large-scale furnishing categories to support City owned facilities.

**6. City Attorney assigned to this request (if applicable): Brian Martin**

**7. City Council District: citywide**

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

**Master Purchase Order**

**Vendor/Contractor Name:** OfficeScapes of Denver, LLC

**Contract control number:** SC-00003206

**Location:** citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates, and amended dates):**

Current term = 12/31/2024 New Term = 12/31/2026

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$20,000,000.00	\$7,000,000.00	\$27,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/31/2024	2 years	12/31/2026

**Scope of work:**

Approves an increase of \$7,000,000 and a date extension of 2 years to Master Purchase Order for SC-00003206 to OfficeScapes of Denver, LLC for a new total of \$27,000,000 and a new term date of 12/31/2026 to provide furniture, auxiliary fixtures, and other large-scale furnishing categories, citywide, and for the web re-stack furniture project.

**Was this contractor selected by competitive process?**      yes                      **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** per agency

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** N/A

*To be completed by Mayor's Legislative Team:*

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Date Entered: \_\_\_\_\_