

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 03-15-2012

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

Yes  **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approving an ordinance with Burst Communications for equipment/systems acquisition, engineering, integration and staff training at the new Denver 8 Media Services facility in the City & County Building, per contract CE201204498.

**3. Requesting Agency:** Technology Services/ Denver 8 Media Services

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Darryn Zuehlke
- **Phone:** 720-913-8890 or 720-865-2301
- **Email:** Darryn.Zuehlke@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Darryn Zuehlke
- **Phone:** 720-913-8890 or 720-865-2301
- **Email:** Darryn.Zuehlke@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

This ordinance will allow Denver 8 Media Service to enter into a contract with Burst Communications to purchase and install new high-definition video/audio/lighting/networking systems in the new facility, specifically in the Master Control playback center, Technology Area, editing suites, studio, and control rooms. Further, this integration will interface with existing systems and provide training for staff plus long-term maintenance agreements on the equipment and systems. The level of expertise needed to acquire, design, construct, and install this equipment is beyond current Denver 8 Media Services skill sets, which is why a formal Request For Proposals was issued and Burst was the successful vendor. Denver 8 Media Services has utilized Burst in the past—for construction of existing production control rooms in the City & County Building, and thus we have high confidence in the professional level of service we will receive from Burst.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

**a. Contract Control Number:** 201204498

**b. Duration:** 03-15-2012 to 12-31-2014

**c. Location:** City and County Building 1437 Bannock Street

**d. Affected Council District:** All

**e. Benefits:** There will no longer be a lease payment out of the General Fund. Lease Payment a savings of \$213,763.00 per year. Denver 8 Media Services will be more conveniently located for Mayor, City Council, and city staff to produce programming, thus decreasing the time impact to elected officials and staff.

**f. Costs:** \$1,168,781, coming from the Comcast PEG Fund. No General Fund or City Capital Fund dollars used

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None

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SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_