

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 09/03/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Computer Sites Inc. to add \$850,000.00 to \$1,550,000.00 for critical power systems maintenance and repair services. No change to contract length, citywide (GENRL-202472213/GENRL-202579932-01).

3. **Requesting Agency:** General Services Contracts Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jesse Sitzman	Name: Jesse Sitzman
Email: jesse.sitzman@denvergov.org	Email: jesse.sitzman@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Approval to increase the contract capacity from \$700,000 to \$1,550,000 reflecting a total increase of \$850,000. The additional capacity is necessary due to the city's inability to execute a contract with a second contractor for similar services and scope of work. This increase will ensure continuity of services and meet current operational needs through the term of the contract.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard expenditure

Vendor/Contractor Name (including any dba's): Computer Sites Inc

Contract control number (legacy and new): GENRL-202579932-01 (Amend) GENRL-202472213 (Original)

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many? 1st**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
06/01/2024 - 05/31/2027

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$700,000	\$850,000	\$1,550,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
06/01/2024	NA	05/31/2027

Scope of work:

Computer Sites, Inc. provides scheduled annual inspections, preventative maintenance, and load bank testing of generators, Uninterruptible Power Supplies (UPS), and Automatic Transfer Switches (ATS) electrical backup equipment. Additionally, Computer Sites, Inc. provides emergency and/or scheduled repairs of generators, Uninterruptible Power Supplies (UPS), and Automatic Transfer Switches (ATS) electrical backup equipment Citywide, excluding Denver International Airport.

Was this contractor selected by competitive process? Yes, IFB No. 29529 **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): NA

Who are the subcontractors to this contract? NA

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