

## **SECOND AMENDATORY AGREEMENT**

This **SECOND AMENDATORY AGREEMENT** is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and **SCHOOL DISTRICT NO. 1 IN THE CITY AND COUNTY OF DENVER, STATE OF COLORADO, D/B/A DENVER PUBLIC SCHOOLS**, with its principal place of business located at 1860 Lincoln Street, Denver, Colorado 80203 (“DPS” or the “Contractor”), jointly (“the Parties”).

### **RECITALS:**

**A.** The Parties entered into an Agreement dated September 26, 2023, and an Amendatory Agreement dated August 30, 2024, (collectively, the “Agreement”) to perform, and complete all of the services and produce all the deliverables set forth on Exhibit A, the Scope of Work and Budget, to the City’s satisfaction.

**B.** The Parties wish to amend the Agreement to update scope of work and budget exhibit.

**NOW THEREFORE**, in consideration of the premises and the Parties’ mutual covenants and obligations, the Parties agree as follows:

1. **Exhibit A** and **Exhibit A-1** are deleted in their entirety and replaced with **Exhibit A (Amendment 02), Scope of Work and Budget**, attached and incorporated by reference herein. All references in the original Agreement to **Exhibit A and Exhibit A-1** are changed to **Exhibit A (Amendment 02)**.

2. As herein amended, the Agreement is affirmed and ratified in each and every particular.

3. This Second Amendatory Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

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**Contract Control Number:**  
**Contractor Name:**

ENVHL-202477003-02/ENVHL-202368548-02  
SCHOOL DISTRICT NO. 1 IN THE CITY AND  
COUNTY OF DENVER AND STATE OF  
COLORADO

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at  
Denver, Colorado as of:

**SEAL****CITY AND COUNTY OF DENVER:**

**ATTEST:**  
  
\_\_\_\_\_

By:  
  
\_\_\_\_\_

**APPROVED AS TO FORM:**  
  
Attorney for the City and County of Denver  
  
By: \_\_\_\_\_

**REGISTERED AND COUNTERSIGNED:**  
  
By: \_\_\_\_\_


By:  
  
\_\_\_\_\_

**Contract Control Number:**  
**Contractor Name:**

ENVHL-202477003-02/ENVHL-202368548-02  
SCHOOL DISTRICT NO. 1 IN THE CITY AND  
COUNTY OF DENVER AND STATE OF  
COLORADO

By: \_\_\_\_\_

Signed by:

  
DC56FE81C45E475

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

ATTEST: [if required]

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

**EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

The City, through the Department of Public Health and Environment (DDPHE), is contracting with Denver Public Schools to support the implementation of the city's 2023 Youth Violence Prevention Plan. Specifically, to support the scaling of the successful year 1 youth resilience liaison pilot. DPS will work in collaboration with DDPHE staff on the development and implementation of these services. Services include:

***Budget Summary - 08/01/2024 - 07/31/2025***

<b>TASK NAME</b>	<b>POSITION NAME</b>	<b>FTE / UNIT</b>	<b>SALARY + BENEFITS</b>	<b>BUDGET AMOUNT</b>
Liaison (Salaries & Benefits)	LIAISON, YOUTH RESILIENCE	1.00	\$79,206.93	\$79,206.93
	LIAISON, YOUTH RESILIENCE	1.00	\$75,584.61	\$75,584.61
	LIAISON, YOUTH RESILIENCE	1.00	\$94,987.57	\$94,987.57
	LIAISON, YOUTH RESILIENCE	1.00	\$80,759.01	\$80,759.01
Juvenile Court Liaison (Salaries & Benefits)	LIAISON, JUVENILE COURT	0.25	\$83,563.93	\$20,890.98
	LIAISON, JUVENILE COURT	0.25	\$83,563.93	\$20,890.98
Grant Analyst (Salaries & Benefits)	ANALYST, FINANCIAL GRANTS	0.20	\$94,338.45	\$18,867.69
Manager, Youth Violence Prevention	MANAGER, YOUTH VIOLENCE PREVENTION	1.00	\$121,178.65	\$121,178.65
Stipends for Mental Health Talent	Fees to community based organizations supporting the recruitment, placement, and/or supervision of graduate program candidates at DPS.			\$7,500.00
Participation stipends	Stipends to be paid to CBOs and youth for engagement in supporting design and roll out of youth violence prevention programs			\$50,000.00
YVP Program Integration (1)	Integration with Roadmap for 9th Grade Success - System for Intervention Identification and Resource Assignment			\$240,000.00
YVP Program Integration (2)	Integration with community based organizations and city services to support tier 3 interventions and/or investment in IT systems and training efforts aimed at supporting effective referral and follow up procedures for integrated services			\$347,500.00
Travel	Visit successful implementations of intervention systems in other cities as part of the Center for High School Success' district leader learning network			\$5,000.00
Mileage Reimbursement	Mileage reimbursement for FTE outlined above given their travel across multiple school and city locations			\$5,000.00
Facilities Rental	To support in-person community meetings in community spaces			\$2,000.00
General Supplies	Computer equipment, facilitation materials.			\$3,000.00
Indirect Costs	DPS indirect costs rate of 9.00%.			\$105,105.51
<b>GRAND TOTAL</b>		<b>5.70</b>		<b>\$1,277,471.93</b>

**EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS*****Budget Narrative – (08/01/2024-09/30/2025)***

Since 2019, the City and County of Denver has implemented a public health approach to youth violence through a large, multi-sector coalition called the Youth Violence Prevention Action Table (YVPAT). With the release of the 2023 plan, we move beyond thinking about youth violence as gun violence and take a broader, more comprehensive look at the types of youth violence and key contributing factors. Members of the YVPAT and other organizations across the city will guide and grow the work to enable Denver to support youth across a broad spectrum of services that address the root causes of youth violence. With these principals in mind, this contract focuses on scaling the collaborative structures established in the 2023-24 school year.

Specifically, the parties recognize that factors both inside and outside of school impact youth violence, and that the most effective approaches to addressing youth violence will address the root causes in both spheres. With this in mind, the city funded five youth resilience liaison positions and one manager to oversee them, who were dedicated to identifying the needs inside the DPS system, matching those needs with available city and community resources, and working with the schools team to address the logistics involved in making those resources available to students and their caregivers.

The five FTE youth resilience liaison positions supported attendance and served as a point for assessing students' needs and connecting them (and their families) with city and community resources. There were no licensure requirements for these positions. The positions were integrated with the work of the DPS mental health team. To oversee the Youth Resilience

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

Liaison Program, DDPHE also provided budget was used to fund managerial and/or project management staff at the district's discretion.

In the first year of the program, covered by this contract, these liaisons were assigned to support the eight secondary pilot schools, including three of our alternative campus pathway schools, three of comprehensive high schools, and two middle schools. The secondary pilot participants included: North High School, North Engagement Center, Lincoln High School, RESPECT Academy, George Washington HS, DELTA, Lake MS, and West MS. Working closely with the school leadership teams in these schools, the youth resilience liaisons designed model programs that integrate city and district resources to address our collective youth violence prevention goals. Exhibit B includes a list of city programs that have been identified for potential integration with Denver Public Schools.

The city is now choosing to create an addendum to this contract to expand the program into a second year, so that the liaison positions may work in coordination with each other and other like positions in the DPS system and benefit from technology and other process enhancements to create a district-wide impact. The intention is for the liaisons to take the model programming developed in year 1 and equitably scale it across the DPS system, as well as dive deep into preventative strategies targeting our younger youth.

In year 2, DDPHE will fund four youth resilience liaison positions, a manager to oversee them, as well as .5 FTE for the juvenile court liaisons, who work closely with the youth resilience liaisons and will be supporting the implementation of HB24-1216. In addition to this, DDPHE will fund the collaboration between DPS and the Center for High School Success'

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

Roadmap for 9th Grade Success Program, which is working to coach and train DPS high schools on the effective implementation of interventions and is thus well positioned to support the change management required to integrate the city and community resources identified by the youth resilience liaisons into DPS systems, structures, and processes (see attached documents for more detail). This work may include but is not limited to the following milestones / deliverables in service of youth violence prevention program integration efforts:

- Documented and combined processes around the transition from 8th to 9th grade. We will build upon existing practices to gather information from 8th grade teams and share that information with all relevant stakeholders available to support youth in the 9th grade, including those associated with youth resiliency efforts. We will also explore utilizing the youth resilience liaison team to promote engagement of the youth experiencing the highest risk factors during the summer months when they are not in school.
- Documented and combined processes for identifying students who are in need of intervention. We will build on the research and evidence-based report that creates risk scores for students based on attendance, behavior, credits, and youth resiliency surveys, and seek to add additional data elements for consideration, such as surveys conducted by the climate and safety team, bullying reports, and personal knowledge of students based on day-to-day interactions.
- Documented and combined processes and approach for how to do outreach to students via training for school counselors and other school-based staff and leveraging trusted adults

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- Combined lists of available resources to make sure all the collective resources are available to the school teams for assignment.
- Documented needs based on interviews with school-based staff and youth that capture what resources are needed as well as partnerships with community and city agencies to co-create new programs to address those needs.

To further support program integration, DDPHE funding will be used to enhance IT systems. Specifically, in the next year, DPS will select either an existing vendor or a new one to support its youth violence prevention technical needs, which may include, but are not limited to:

- Capture potential interventions and make it possible for school-based staff to select interventions that are appropriate for their context and assign them to specific students based on student needs.
- Capture providers of the potential interventions, including community-based organizations, city agencies, and DPS staff, as well as descriptive language on the nature of the interventions. Ideally make it possible for intervention providers to keep this information up to date and communicate information about availability.
- Capture DPS' touch points with intervention providers across departments and schools to support efforts to better manage relationships with those organizations holistically and co-design programming that will best meet the needs of Denver's youth
- Send referrals to intervention providers for specific students in alignment with business rules established as part



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of this project and data privacy laws.

- Enable intervention providers to share updates on their progress and notify when the intervention is completed or escalate if they are having difficulty connecting with the student or family.
- Provide insight for those working with a student regarding what supports the student is receiving, and inform strategic choices on when to provide new supports or discontinue existing ones. Enable more effective communication between intervention providers working with the same student to improve the coordination of services
- Offer a common and consistent way for school staff to engage with interventions that support MTSS, attendance, on track to graduate, youth violence prevention, and other efforts.

Depending on the cost of these efforts, any remaining available funding may be used to directly integrate community-based organization and city services to support tier 3 interventions that are part of school-specific plans. For example, DPS teams will look at a cohort of schools implementing Black Excellence Plans, which focus on analyzing the root causes of disparities in achievement and opportunities, as well as identifying the barriers that hinder the progress of our Black Students, to identify strategies for increasing graduation rates, improving grade-level performance, boosting enrollment in rigorous classes and ensuring that our Black students feel safe and supported in our schools. As we work with schools to address some of their most pressing needs, we will investigate opportunities for supporting our substance misuse prevention programming, which may include strategies for disposing of contraband. We anticipate that some of the recommendations that come out of this analysis will require interventions that our youth violence

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prevention network of CBOs can provide with DDPHE support.

In order to ensure that all youth violence prevention work continues to serve the needs of the Denver community and youth, DDPHE will also fund participation stipends to encourage community leaders and youth to participate in design and implementation discussions, as well as the rental of community spaces to facilitate those collaborative discussions. While the focus of DDPHE funding has largely shifted away from credentialing strategies and towards broad-based training of DPS staff on behavioral health issues, integrating the resources and learnings of the youth resilience liaisons, the partnership with Spark the Change Colorado was a year 1 success that continues to receive a small amount of funding in year two. The budget also includes small line items to cover mileage reimbursement and supplies for funded staff, indirect costs, and grant management support.

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

### **Potential City Programs that May Be Integrated into DPS Systems**

This list is not intended to be exhaustive, and it is the hope of the parties that we will identify additional city programs as part of the work under this contract.

#### **1. Public Health & Environment -**

1. **Wellness Winnie Program**: Wellness Winnie is staffed with mental health counselors and peer navigators. Through shared experiences, peer navigators are skilled to support recovery and mental well-being. The Wellness Winnie menu of services includes:
  - i. Peer Support and Navigation
  - ii. Informal classes and presentations
  - iii. Sharps (used syringe or needle) disposal
  - iv. Behavioral health screening and assessment
  - v. Active referral to services, such as: medical, legal, social services
  - vi. Distribution of items, such as: socks, gloves, toiletries, etc.
  - vii. Rehydration and cooling from the heat
  - viii. Warming from the cold
  - ix. Narcan/Naloxone distribution

## EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS

2. **We Got This School Seminars:** Offers planned activities and events focused on suicide prevention and behavioral health and mental health. Currently engaged with 8 HS, 2 MS and 2 Elementary, including North Engagement, Northfield, Academy for urban learning, JFK, Hamilton, Colorado HS Charter Osage Campus DSST Cole, GALS, we are working to identify other DPS schools. [We Got This! Presentation](#)
3. **We Got This Youth Summit:** In 2022, the City and County of Denver hosted its first mental health summit, *We Got This!* This summit series comprised two school-based pilot events as preparation and practice events before the main metro area youth-focused summit — by youth, for youth — which included informational sessions, music, mindfulness activities, and a keynote motivational speaker. The objectives: *We Got This!* youth summit events were to bring together teens and young adults from across the state to raise the awareness of the stressors teens face today; provide opportunities to explore a variety of coping mechanisms; increase knowledge of and increase access to mental health services; and to destigmatize the conversation around mental health and elevate the discussion within the community.
4. In **Spring 2023** DDPHE Office of Community Behavioral Health is beginning planning for Youth Mental Health Summit. A working committee is forming now with the intent of planning for the event. [2022 Youth Summit Promotional PSA](#)

### 2. Denver Public Safety Youth Programs -

1. We are in all three of those schools already. Youth delinquency prevention and intervention work. Same support as is available to those in truancy court:

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

- i. screening/assessment services to identify risk factors that may be contributing to negative behavior
  - ii. Case planning to include referrals for services to address risk factors and basic needs.
  - iii. Case coordination support to ensure connection with other professionals supporting the family and assistance accessing services as needed.
  - iv. Support strategies to reduce referrals to Truancy Court through facilitation of Attendance Mediation Workshops.
  - v. Access to evidence-based programs like Joven Noble and Habilitation, Empowerment, Accountability, Therapy (HEAT) which focus on improving outcomes for boys and young men of color.
  - vi. Assistance supporting students who have runaway from home and/or are at high-risk for human trafficking.
2. Direct programming -
- i. [HYPE Vocational Program](#) - youth 16-18 The 10-week program is designed to provide participants with a well-rounded experience that builds their work-related skills to improve their chances of securing long-term employment. Currently based at The Urban Farm nonprofit organization, youth participants receive hourly pay for their work and learn valuable skills and mentorship from the HYPE program staff. Participants also receive

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

weekly Financial Empowerment education and one-on-one Financial Coaching sessions from a Financial Coach from Denver's Office of Financial Empowerment and Protection.

- ii. [Curriculum through national compadres network](#), through school have instruction time - kids are referred for various reasons - doing restorative work with healing circles. One of the more culturally appropriate and responsive programs. 12 week program. At Lincoln North West and Montbello.
- iii. [Strengthening families](#) - typically targets younger youth, but may be relevant for freshman

### **3. Denver Human Services -**

- 1. [Youth Empowerment Program](#)- leadership groups, targeted support, mentorship, case management, community service, internships & thematic retreats, financial support, emotional wellness literacy, trauma-informed practices, meditation, connection to therapeutic services, S.E.L.F. curriculum - Safety, Emotions, Loss, and Future.
- 2. **Wrap-Around Supports** - help signing up for food assistance, Medicaid, financial assistance with rent and energy bills. Some offices provide free classes, legal clinics, and community resource navigators

### **4. Economic Development & Opportunity - Workforce Services**

- 1. **Youth Services:** The Denver Youth Employment Program offers Denver youth ages 14-24 the opportunity to connect to education and employment opportunities. Services include paid and unpaid work experience, occupational skills training, leadership development, supportive services, mentoring, career counseling, financial literacy, post-secondary readiness, in-demand industry information and connections, and follow up services.

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

2. **Adult Services:** Denver Workforce Services assists employers to hire, train and retain a quality workforce while providing jobseekers access to employment, training and workforce development opportunities. Jobseekers are able to get connected to and prepared for careers in in-demand industries through occupational skills training, industry-recognized certifications and work-based learning opportunities.

### **5. Financial Empowerment -**

1. **Summer youth employment and financial empowerment program.** How do we continue to help that metamorphosis of the summer youth employment and training programming. Financial equity gap - a lot of kids in that program come from generational poverty, integrate financial empowerment piece. It's not just an employment program any longer. Checks the box for youth violence prevention.
2. **Youth Financial empowerment programing for students -** The goal of the Youth Financial Empowerment Program is to inform students of the financial ecosystem which includes but is not limited to affordable and safe banking, understanding the importance of obtaining and keeping a good credit score, to include budgeting, saving, investing and what a thriving wages means for their journey.
3. **Financial navigation for families which include: city services, non-profits, state and federal** services to navigate all the federal stimulus assistance - help them navigate those systems and understand what is available to them. Big opportunity to us. After high school. Have pathways for our kids to not just in a job. Not even a liveable wage - a

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

thriving wage - if we are going to bridge that gap - work live play and stay in Denver - not living check to check - get them to a wealth building wage or pathway - where our mind is with our office.

4. **Also working on child savings accounts this year.** Would be great for 17 year olds to have 700+ credit score based on banking relationship. One thing that came out of our meetings today - around pathway schools - a lot of conversations in silos - with different areas of DPS - how do we bring all of that together and take an inventory - to ensure collective impact, investing and providing that wrap around.

### **6. OCA -**

1. community crisis response, and [Youth Violence Prevention](#) more broadly.
2. Service menu from [Servicios De La Raza](#).

### **7. Office of Community Violence Solutions [Nicole.Monroe@denvergov.org](mailto:Nicole.Monroe@denvergov.org)**

#### **1. Gang Intervention Program (Outreach & Multidisciplinary Team (MDT))**

- i. GRID utilizes five (5) Gang Outreach Workers who have an in-depth knowledge of both gang culture and Denver communities to provide individual and family mentoring and advocacy to high-risk gang members and families, promoting gang disengagement and ensuring greater comprehension of and cooperation with such services being provided.

1. Gender-Specific Programing: Girls, Juvenile Delinquency, and Gangs (New)



## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

- a. Services are contracted with a community based organization to provide specialized case management services to young woman with risk factors that place them at medium to high risk for future gang involvement.
- ii. A multidisciplinary team comprised of system and community organizations the specialize in victim support ser-vices that will coordinate communication and direct services, reduce duplication of efforts, discuss and follow-up on cases, coordinate training, identify barriers for victims and families in seeking services and identify new strategies to enhance victim responses."

### **2. G.R.E.A.T Program**

- i. Through a partnership with Denver Public Schools, implementation of the Gang Resistance, Education, and Training (G.R.E.A.T.) school-based, gang prevention program in elementary and middle school sites in each of the target areas.

### **3. The Community-Based Gang Violence Intervention Program**

- i. Strategy is a two-pronged approach, integrating both Gang Violence Interruption efforts and Individualized Service Provision. Implementation of both components allows for both proactive and reactive strategies to reducing gang violence in the community by addressing the service needs of those most likely to be involved in violence and by identifying the causes of and solutions to conflicts between individuals and groups within the community. A primary focus is on responding to gang involved incidents and confrontations in the community.

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

### **4. Secondary Prevention Services**

- i. Secondary prevention services are provided to high-risk youth and their families. Secondary gang prevention refers to programs and services that are directed toward youth who have already displayed early signs of problem behavior and are at high-risk for gang involvement. Selected programs will concentrate their resources on those high-risk and hard-to-reach youth who are most likely to join local gangs.

### **5. Safe Haven**

1. Faith-based initiative aims to support secondary victims of violence, specifically children and families who are repeatedly exposed to community gang violence such as assaults, shootings, and homicides (brings trauma assessment, spiritual and emotional support, and service connection to secondary victims).

### **8. Gift Card Usage Policy**

#### **Purpose**

This policy outlines the requirements and guidelines for the use of gift cards by external contracted providers on behalf of the Denver Department of Public Health & Environment (DDPHE). It aims to ensure compliance with City regulations and to mitigate risks associated with fraud, misuse, and reporting obligations.

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

### **Scope**

This policy applies to all external contracted providers engaged by DDPHE that distribute gift cards as part of their services.

### **Policy**

#### **1. Program Justification**

- Gift cards may only be used as part of narrowly tailored programs addressing urgent community needs.
- Providers must document and justify the necessity of using gift cards, including the target population, and expected outcomes.

#### **2. Restricted Use**

- Providers are required to use restricted gift cards whenever possible to prevent purchases of items that violate City policies (e.g., alcohol, firearms, tobacco).
- Providers must clearly specify the intended use of the gift cards in their program proposals.

#### **3. Eligibility Criteria**

- Providers must define and document eligibility criteria for recipients based on program goals.
- Eligibility criteria must be vetted and approved by DDPHE Program Staff.

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

### **4. Distribution Procedures**

- Providers must establish secure distribution methods for gift cards, ensuring safe storage and handling.
- Detailed records must be maintained for each gift card distributed, including:
  - Vendor name
  - Amount of the gift card
  - Serial or tracking number
  - Date purchased and distributed
  - Recipient's full name and signature
  - Signature of the provider's employee distributing the card
  - Providers must ensure program information is translated into participant's preferred language or format such as braille.

### **5. Tax Implications**

- Providers must inform recipients that gift cards are considered taxable income and that they may be subject to IRS reporting if thresholds are met.
- Providers must verify the IRS threshold for income reporting and collect and transmit applicable information to the IRS.

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

### **6. Reporting and Monitoring**

- Providers must submit regular reports to DDPHE detailing:
  - The number of gift cards purchased
  - The number of gift cards distributed
  - Total value distributed
  - Eligibility confirmations for recipients
- DDPHE will monitor compliance with this policy through periodic audits and reviews of distribution records.

### **7. Compliance with City Regulations**

- Providers must comply with all applicable federal, state, and local laws regarding gift card distribution and reporting.
- Contracts with providers must include clauses requiring adherence to this policy.

### **8. Training and Support**

- DDPHE will provide training resources to external providers regarding the proper management of gift card programs and compliance requirements.

## **EXHIBIT A (Amendment 02): SCOPE OF WORK/ REQUIREMENTS**

### **9. Compliance Monitoring**

- DDPHE will conduct regular assessments of external providers to ensure adherence to this policy, including:
  - Review of purchase / distribution logs and records
  - Verification of eligibility criteria and documentation
  - Evaluation of program effectiveness and community impact
- Any fraud or abuse will be immediately reported to DDPHE upon discovery by the Provider.

### **10. Documentation**

- All records related to gift card distribution must be organized and preserved for potential audits by DDPHE or external authorities.

### **11. Approval and Amendments**

- This policy will be reviewed annually and amended as necessary to align with changes in regulations or organizational goals.