

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: 05/15/2024

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** Approves an increase to Master Purchase Order SC-00004901 with Michaels of Denver Catering by \$800,000 for a new total of \$2,900,000.

**3. Requesting Agency:** General Services, Purchasing

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Matt Monaghan	Name: Matt Monaghan
Email: matthew.monaghan@denvergov.org	Email: matthew.monaghan@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Increasing the total cost of SC-00004901 from \$2,100,000 to \$2,900,000. The Master Purchase Order (MPO) is for the Tasty Food Program, administered by the Office of Children’s Affairs (OCA), which delivers free and nutritious meals to children 18 years and under throughout the year via the At-Risk After School Meal Program during Denver Public Schools school year, and the Summer Food Service Program during the summer break. OCA projects serving 177,621 meals in 2024.

**6. City Attorney assigned to this request (if applicable):** N/A

**7. City Council District:** Office of Children’s Affairs

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Purchase Order over \$500K

**Vendor/Contractor Name (including any dba's):** Michaels of Denver Catering

**Contract control number (legacy and new):** SC-00004901

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 4

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

8/15/2020 – 8/14/2024 (to amend through final option year of 8/14/2025).

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,100,000.00	\$800,000	\$2,900,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
8/14/2024	One Year	8/14/2025

**Scope of work:**

Denver's Tasty Food Program strives to help children in Denver get the nutrition they need to learn, play, and grow. It encourages healthy eating habits leading to normal weight ranges and a positive self-image. Tasty Food is a program administered by the Office of Children's Affairs that delivers free and nutritious meals to children 18 and under in the Denver community. Program sites are located throughout Denver and include but are not limited to park and recreation centers, nonprofit organizations, senior centers, and local faith-based organizations.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** 0103100 Office of Children's Affairs

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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