

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request

Date of Request: _____

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

MOEAI-202368083 AWARDS expenditure agreement with Family Star for Head Start and Early Head Start services for a max contract amount of **\$822,935.90** including base, Cost of Living Adjustment (COLA), Quality Improvement (QI) and non-federal share. Serves 67 children and families as a delegate agency for DGKHS.

3. **Requesting Agency:** Office of Children's Affairs

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Al Martinez	Name: Terra Swazer
▪ Email: Al.Martinez@denvergov.org	Email: Terra.Swazer@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Family Star for Head Start and Early Head Start services for a max contract amount of **\$822,935.90** including base, Cost of Living Adjustment (COLA), Quality Improvement (QI) and non-federal share. Serves 67 children and families as a delegate agency for DGKHS for the period beginning July 1, 2023 thru June 30, 2024.

6. **City Attorney assigned to this request (if applicable):** TBD – Jason Moore or Raana Haidari

7. **City Council District:** 1, 2, 3 and 7

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name: Family Star

Contract control number: MOEAI-202368083

Location: District 1, 2, 3 and 7

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 7/1/2023-06/30/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$822,935.90		\$822,935.90

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2023		6/30/2024

Scope of work: with Family Star for Head Start and Early Head Start services for a max contract amount of **\$822,935.90** including base, Cost of Living Adjustment (COLA), Quality Improvement (QI) and non-federal share. Serves 67 children and families as a delegate agency for DGKHS.

Was this contractor selected by competitive process? YES **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Head Start Federal Grant

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____