

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: January 12, 2017

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: Master Purchase Order # 0298A0413 – The Vendor, Transwest Trucks, and the MPO is for OEM heavy duty truck parts.

3. Requesting Agency: General Services – Purchasing Division

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Andrew Miskell, Associate Buyer
- **Phone:** (720) 913-8159
- **Email:** Andrew.miskell@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

After analyzing our spend analysis and trends of usage on this Master Purchase Order agreement, we are looking to increase the allowable spend amount on this agreement for the remaining life of the agreement from the current amount of \$425,000.00, to a newly requested amount of \$650,000.00.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** 0298A0413 – Transwest Trucks
- b. Duration:** 08/01/2013 – 7/31/2017, with one (1) remaining renewal that would extend the MPO until 07/31/2018
- c. Location:** City Wide
- d. Affected Council District:** All Districts
- e. Benefits:** To allow our Public Works Fleet team to continue to repair and maintain existing heavy truck equipment
- f. Costs:** Increased MPO amount from \$425,000.00 to a new allowable spend amount of \$650,000.00 for the remaining life of the agreement.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____