

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: **September 21, 2020**

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

**Approves an on call amendment with HDR Engineering, Inc, by extending the term for five years with a new end date of 10/10/2025, for services provided with respect to Right of Way and land acquisitions for multiple city projects (Alfresco 201523941-00/Jaggaer 202055154-01)**

3. **Requesting Agency:** Department of Finance- Real Estate

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Lisa Lumley
Email: Lisa.lumley@denvergov.org	Email: Lisa.lumley@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

**Adding five (5) year on call contract for right of way land acquisitions.**

6. **City Attorney assigned to this request (if applicable):**

**Martin Plate**

7. **City Council District:**

**City Wide**

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 1032

Date Entered: \_\_\_\_\_

## Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: HDR Engineering, Inc.

Contract control number: FINAN-202055154-01

Location: City Wide

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? \_\_\_\_\_

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Alfresco 201523941-00 10/01/2015 to 10/10/2020  
 Jaggaer 202055154-01 10/11/2020 to 10/10/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$5,000,000.00	0	\$5,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/01/2015 to 10/10/2020	5 Years	10/10/2025

**Scope of work:**

**HDR Engineering, Inc's** provides comprehensive services that includes, but is not limited to project reports, attending project meetings, coordinating appraisal process, title review, ROW plans and legal descriptions, preparing FMVs and offer letters, and relocation services All work is performed in accordance with Federal, State and City laws. The term extension ensures the city has the required capacity for multiple upcoming right of way projects.

Was this contractor selected by competitive process? Yes  No  If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds: N/A

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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## EXECUTIVE SUMMARY

HDR Engineering, Inc. is one of three right of way consultants selected through an RFP process in 2015. As consultants, they work with the City project team to ensure they City is following all State and Federal guidelines, including the Uniform Relocation Act. They provide right of way services for City pedestrian and mobility projects including sidewalk and accessibility improvements, traffic intersection improvements and bond improvement projects.

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