

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: **October 27, 2014**\_\_\_\_\_

Please mark one:       **Bill Request**                                      or                                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

Yes                       **No**

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

2014 supplemental requests for the General Fund and Golf Enterprise Fund.

**3. Requesting Agency:** Budget and Management Office

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Tom Migaki
- **Phone:** 720-913-5538
- **Email:** [tom.migaki@denvergov.org](mailto:tom.migaki@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Brendan Hanlon
- **Phone:** 720-913-5510
- **Email:** [brendan.hanlon@denvergov.org](mailto:brendan.hanlon@denvergov.org)

Other contacts: Paul Washington, Jeff Romine, Fred Weiss, Doug Linkhart, Scott Rethlake, Michael Wright, Frank Daidone

**6. General description of proposed ordinance including contract scope of work if applicable:**

### **General Fund – Total \$2.08M contingency request**

- A supplemental of \$1.35m for the Business Incentive Fund to support a possible incentive that would be initiated at the end of 2014.
- A supplemental of \$500,000 for the Technology Services Capital Fund to begin the procurement of software licenses for Microsoft 365.
- A supplemental of \$200,000 for the Department of Environmental Health due to primary one time separation payouts, overtime and to fund an expansion of the State's Child Care Facility Inspection Program. The inspection program expenditures are reimbursed by a grant program from the State.
- A supplemental of \$30,000 for the Civil Service Commission due to onetime separation payouts that cannot be absorbed by the agency.

As of 10/27/14, General Fund contingency stands at \$10.8m. After these supplementals have been processed the balance of contingency will be \$8.7m or 36%.

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Golf Enterprise Fund**

- A supplemental of \$1.0m for the procurement of leased golf carts. The current carts are being sold and will provide offsetting revenue to fund this lease. This supplemental has no impact on the Golf Enterprise Fund cash balance.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** NA
- b. **Duration:** NA
- c. **Location:** NA
- d. **Affected Council District:** NA
- e. **Benefits:** NA
- f. **Costs:** NA

7. **Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

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Date Entered: \_\_\_\_\_