

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday**. Contact the Mayor’s Legislative team with questions.

Date of Request: 9/12/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an existing contract (HOST0202265184) with BUSCO, INC. through contract control number HOST-202370237-01, to add \$2,600,000 for a contract total of \$3,550,000, to provide transportation to and from shelter locations around the Denver area and to extend this contract through 12/31/2025.

3. Requesting Agency: Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Midori Higa	Name: Chris Lowell
Email: midori.higa@denvergov.org	Email: Christopher.lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

BUSCO, INC. will provide transportation to women and men experiencing homelessness within the City and County of Denver daily from designated Central Downtown Denver areas to various approved shelter locations throughout the City and County of Denver. Additional transportation will be requested for Encampment Resolution efforts and emergent needs.

- a. **Contract Control Number:** HOST-202370237-01
- b. **Duration:** 1/1/2023 to 12/31/2025
- c. **Location:** Denver, CO
- d. **Affected Council District:** All Districts
- e. **Benefits:** Provides daily transportation to shelters for women and men experiencing homelessness within the City and County of Denver.
- f. **Costs:** \$2,600,000

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: All

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: BUSCO, INC.

Contract control number: HOST 202370237-01

Location: 4220 S. 52nd Street, Omaha, NE 68117

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing term: HOST-202265184; 1/1/2023 to 12/31/2023

Amended term: HOST-202370237 -01; 1/1/2023 – 12/31/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$950,000.00	\$2,600,000	\$3,550,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2023 to 12/31/2023	24 months	12/31/2025

Scope of work:

BUSCO, INC. will provide bus transportation to individuals experiencing homelessness daily throughout the term of this contract.

- Busco, Inc, will provide bus transportation to individuals experiencing homelessness daily through the term of this contract using a 54-passenger motor coach. Transports are from designated points of origin to designated destinations and occur every morning and evening.
- Locations are generally located within five (5) miles from central Denver. Starting locations are in central downtown Denver and ending locations are in the vicinity of I-70 and Colorado Boulevard.
- Busco will provide ADA accessible vehicles for individuals in wheelchairs or with other mobility impairments.
- Passenger groups are to be picked up and dropped off within a 3-hour window in the morning and a 3-hour window in the evening daily. The morning route window begins at approximately 6:00 a.m. and evening routes begin at approximately 5:00 p.m.
- Transportation will allow for rider capacity of approximately 200 people in the morning and 300 in the evening.
- All additional routes must be approved by HOST management. Additional routes cannot exceed the allocated budget for the current term of the contract.
- Busco, Inc. must have a contingency plan that includes notification to HOST management, shelter locations and clientele if they cannot run routes and/or routes are running late.
- Busco, Inc. will provide additional transportation for Encampment Resolution Efforts and other emergent City and County of Denver needs.

Was this contractor selected by competitive process? Yes

If not, why not?

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Has this contractor provided these services to the City before? Yes No

Source of funds: General Funds, Homelessness Resolution Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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