

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **6/12/2025**

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** Amends a contract with Bayaud Enterprises to update the legal entity to ServiceSource, Inc. and to add 5 months for a new end date of 5-31-2026 to continue the BeHome housing navigator services supporting Denver residents with intellectual and developmental disabilities (I/DD) as they navigate housing opportunities, as well as address housing crises, and provide support for future planning to improve overall housing stability for these residents. No change to the contract amount, citywide (SOCSV-202366721-01/SOCSV-202578975-01).

3. **Requesting Agency:** Denver Human Services (DHS)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Jordan Mulholland, Michaela Hennig, Will Fenton (DHS Legislative Liaison)	Name: Crystal Porter, Hung Nguyen, Will Fenton (DHS Legislative Liaison)
Email: jordan.mulholland@denvergov.org ; Michaela.hennig@denvergov.org Will.Fenton@denvergov.org	Email: Crystal.Porter@denvergov.org ; hung.nguyen@denvergov.org ; Will.Fenton@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

DHS requests an amendment to a contract with Bayaud Enterprises to update the legal entity to ServiceSource, Inc. and to extend the duration of the contract term by five (5) months for a new term of 05/01/2023 through 5/31/26 and keeping the same contract amount of \$2,959,649, in order to continue providing housing navigator services through the BeHome Program which supports Denver residents with I/DD with navigating housing opportunities, as well as address housing crises, and support future planning to improve overall housing stability for these residents. Bayaud Enterprises was recently acquired by ServiceSource, Inc. and this amendment is in part to reassign contractual obligations to the ServiceSource, Inc. entity. An additional five months is also added with this amendment to allow for the transition to ServiceSource, Inc. and to provide the full scope of data needed from this agreement to inform DHS decisions in future planning around providing housing support for I/DD residents in Denver.

6. **City Attorney assigned to this request (if applicable):** Andrew Riester

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name (including any dba's): ServiceSource, Inc. (formerly Bayaud Enterprises)

Contract control number (legacy and new): SOCSV-202366721-01 / SOCSV-202578975-01

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 01

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original Agreement: SOCSV-202366721-00 Jaggaer: 05/1/2023 – 12/31/2025

First Amendment: SOCSV-202366721-01 / SOCSV-202578975-01 Jaggaer: 05/1/2023 – 05/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,959,649	\$0	\$2,959,649

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
05/1/2023 – 12/31/2025	Five (5) months	05/31/2026

Scope of work:

Contractor will provide planning and navigation services to remove housing barriers for Denver residents with I/DD by supporting them in working within complex affordable housing systems towards housing stability. Contractor will work with residents with I/DD who are experiencing homelessness, at-risk of displacement from current housing situation, and/or seeking a more independent living situation by supporting connectivity between the individual and various housing opportunities available in Denver. This program includes supports for planning with individuals who live with aging caregivers. This Contract funds approximately 8 full time employees and resources which will support the continued administration of this pilot program with the new current contract term concluding 05/31/2026.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Local – Mill Levy

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____