

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: November 3, 2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Colorado Health Network, Inc. doing business as Denver Colorado AIDS Project, by adding \$46,097 for a new total of \$791,150 and amending the scope of work to include a city-wide needs assessment survey, for syringe access services at 6260 East Colfax Avenue in Council District 5 and serving residents, citywide. No change to agreement duration (202370712-05).

3. Requesting Agency: Public Health & Environment (DDPHE)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Robert George, Cathleen Beaver, Will Fenton	Name: Robert George, Cathleen Beaver, Will Fenton
Email: Robert.George2@denvergov.org; Cathleen.Beaver@denvergov.org; William.Fenton@denvergov.org	Email: Robert.George2@denvergov.org; Cathleen.Beaver@denvergov.org; William.Fenton@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The existing contract is supported by the Public Health and Wellness Special Revenue Fund and aligns with the Opioid Response Strategic Plan: 2018-2023 to "address harms that may occur throughout the continuum of substance mis(use)". Specifically goal 3, strategy B, calls for efforts to improve health outcomes among people who use drugs by expanding access to sterile injection equipment for people who inject drugs, which is accomplished at syringe access programs.

This contract amendment is supported by City General Funds to carry out a needs assessment survey to collect quantitative data about the perceived ease of access to harm reduction supplies and services in Denver County and to evaluate the DDPHE Syringe Access and Sharps Disposal Programs as well as inform decision-making and appropriate allocation of resources that reduce harm. This effort is in response to the recommendation from the Denver Auditor's Office in 2020 to improve data management and program evaluation, "particularly regarding needs assessment, data collection, periodic evaluation, and documentation of evaluation results to inform decision-making". To carry out the needs assessment survey, DDPHE seeks to amend the existing contract with Colorado Health Network, Inc., dba Denver Colorado AIDS Project. The contract amendment covers personnel, incentives, and supplies.

6. City Attorney assigned to this request (if applicable): Megan Waples

7. City Council District: All

To be completed by Mayor's Legislative Team:

Resolution/Bill Number:

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name: Colorado Health Network, Inc. doing business as Denver Colorado AIDS Project

Contract control number: 202370712-05 (Original Contract Number: 201948547-00; Amendment 01: 201952665-01; Amendment 02: 202057041-02; Amendment 03: 202161589-03; Amendment 04: 202366743-04)

Location: 6260 East Colfax Avenue

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 05

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
No Change to Existing term: April 1, 2019 - December 31, 2023.

Contract Amount (indicate existing amount, amended amount and new contract total):
Current Contract Amount: \$745,053.00 Amended Amount: \$46,097.00 Amended Total: \$791,150.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$745,053.00	\$46,097.00	\$791,150.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
04/01/2019 – 12/31/2023	No Additional Time	No Change 12/31/2023

Scope of work:

Colorado Health Network, Inc. dba Denver Colorado AIDS Project will manage individual survey interviews or be present to assist with online Redcap surveys for four days a week, Monday-Friday, five hours a day aiming to facilitate two participants at a time. Survey coordinator will produce a report on survey execution. The assigned survey coordinator will engage participants on-site at CHN, and will partner with other Syringe Access Programs and community organizations.

Was this contractor selected by competitive process? Yes

If not, why not? n/a

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Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: City General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Not required at time of bid.

Who are the subcontractors to this contract? none

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