

Purchase Order Amendment for Migrant Services

Agenda

- City Council Request
- Background
- Amended Purchase Order
- Questions?

Requested Action

To approve a purchase order amendment to correct clerical errors related to the vendor's name from Colorado Hospitality Services Inc. to Quebec Hospitality LLC dba Colorado Hospitality Services and increase the purchase order amount from \$378,486 up to \$25,000,000.

Existing Purchase Orders

RR-23-0590

- Vendor: Colorado Hospitality Services Inc.
- Amount: \$7,730,000
- Duration: January 1, 2023-June 30, 2023

Submitted to complete the legislative process from January 2023.

RR-23-1537

- Vendor: Quebec Hospitality LLC dba Colorado Hospitality Services Inc
- Amount: \$15,730,000
- Duration: added six months through June 30, 2024

Should have added 12 months and updated the vendor's name.

Amended Purchase Order

- Quebec Hospitality LLC
- \$378,486



- Quebec Hospitality LLC dba Colorado Hospitality Services
- Up to \$25,000,000

Importantly, in May 2023, City Council approved the underlying supplemental (23-0553) for the additional funds contemplated by resolution request 23-0590.

Purpose & Source

- The purpose of this purchase order was for the emergency occupation of rooms by newcomers. The purchase order covered rooms, laundry, and front desk employees.

- **Source of Funds:** Border Crisis Special Revenue Fund
- **Balance of Funds in Purchase Order:** \$7,542,583 after the current balance is paid.

Requested Action

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Questions?