

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: **6/3/2022**

Please mark one: ☒ Bill Request or ☐ Resolution Request

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☒ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

APPROVES and AMENDS grant acceptance from the US Department of Health & Human Services (DHHS) to accept an additional \$356,417 for Head Start and Early Head Start in Denver, New Max Contract: \$13,029,096. These funds are to be used for Cost Of Living Adjustments (COLA) and Quality Improvement (QI) programming at our Head Start and Early Head Start delegate agencies.

### 3. Requesting Agency: Children's Affairs

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Dr. Albert Martinez	Name: Terra Haseman Swazer
Email: albert.martinez@denvergov.org	Email: terra.hasemanswazer@denvergov.org

### 5. General description or background of proposed request. Attach executive summary if more space needed:

DHHS awards COLA and QI funds to jurisdictions to increase pay at the Head Start and Early Head Start delegate agencies, annually.

### 6. City Attorney assigned to this request (if applicable): Jason Moore

### 7. City Council District: citywide

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
**Grant Agreement**

**Vendor/Contractor Name:** US Department of Health & Human Services

**Contract control number:** MOEAI-202263324

**Location:** Washington, D.C.

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 01

**Contract Term/Duration** (for amended contracts, include existing term dates and amended dates):

**Contract Amount** (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$12,672,679.00	\$356,417	13,029,096.
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

**Scope of work:** AMENDS contract MOEAI-202261731 to ADD \$356,417 for cost-of-living adjustment (COLA) and quality improvement (QI). Term: 7/1/2022 - 6/30/2023 - NO CHANGE - New Max Contract: \$13,029,096. Funds: Department of Health & Human Services (DHHS) - Head Start & Early Head Start. (COLA - \$271,834 [head start] and \$13,758 [early head start]). (QI - \$68,281 [head start] and \$2,544 [early head start])

**Was this contractor selected by competitive process?** N/A **If not, why not?** Grant agreement

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** Head Start & Early Head Start

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments** (construction, design, Airport concession contracts): N/A

**Who are the subcontractors to this contract?** Catholic Charities, Clayton Early Learning, Denver Public Schools, Family Star, Mile High Early Learning, Sewall Child Development, and Volunteers of America

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