

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: April 3, 2013

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

KForce Inc. CE-06005: This is an amendment to increase funding as well as extending the term of the contract for On-Call Professional Services due to the increase scope of work.

3. Requesting Agency: Department of Aviation Technologies Division

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
- Phone: 303-342-2201
- Email: amy.raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Robert W. Kastelitz
- Phone: 303-342-2020
- Email: robert.kastelitz@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

KForce consultants offer staff augmentation in project management and systems and business analysis. KForce also provide services to the Portfolio & PMO, Applications Team, and the Network Engineering Group. More importantly, KForce consultants are involved in multi-year infrastructure project upgrades and the institutional knowledge these consultants maintain is instrumental. In order to preserve this knowledge, Technologies is requesting to exercise the two one year options consecutively to extend the contract and to increase funding due to increased scope of work and duration.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: CE-06005
- b. Duration: 9/01/2010 to 8/31/2015
- c. Location: DIA
- d. Affected Council District: 11
- e. Benefits: Highly specialized On-Call Professional Services
- f. Costs: \$5,000,000.00

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
\$5,000,000.00	\$600,000.00	\$5,600,000.00

Current Contract Term	Added Time	New Ending Date
9/01/2010 through 8/31/2013	Two years	8/31/2015

- g. Date Goals Assigned: N/A
- h. Goals: N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Key Contract Terms

Vendor/Contractor Name: KForce Inc.

Contract control number: CE-06005

City's contract manager: Kelan Pape

Was this contractor selected by competitive process? Yes, RFP. Was it the low bid? Yes.

Term/Duration of contract/project: Three years plus two (1) year options to extend.

Renewal terms: The term of this Agreement is 9/01/2010 to 8/31/2015. The term of this Agreement may only be increased by amendment to this Agreement.

Purpose: KForce consultants offer staff augmentation in project management and systems and business analysis. Kforce also provide services to the Portfolio & PMO, Applications Team, and the Network Engineering Group. More importantly, KForce consultants are involved in multi-year infrastructure project upgrades and the institutional knowledge these consultants maintain is instrumental. In order to preserve this knowledge, Technologies is requesting to exercise the two one year options to extend the contract and to increase funding due to increased scope of work.

Scope of services to be provided with performance bench marks: N/A

Cost/value: \$5,600,000.00

Source of funds: O&M and CIP

Benefit: This amendment will allow for the vendor to continue providing On-Call Professional Services.

Termination provision for City and for contractor: 30 days written notice, with or without cause, with 5-day remedy.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DIA

Affected Council District: 11

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_