

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to Laura Morales  
at [Laura.Morales@denvergov.org](mailto:Laura.Morales@denvergov.org) by 12:00 pm on Monday.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: April 5, 2017

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

The Park designation of a portion of Unnamed Asbury & Tejon Park, containing 2.1 acres.

3. **Requesting Agency:** Parks and Recreation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Greg Neitzke
- **Phone:** 720-913-0726
- **Email:** greg.neitzke@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Laura Morales
- **Phone:** 720-913-0633
- **Email:** laura.morales@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

The Park designation of a portion of Unnamed Asbury & Tejon Park for the preservation and protection of a city park.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** N/A
- b. **Contract Term:** N/A
- c. **Location:** W. Asbury Ave. & S. Tejon St.
- d. **Affected Council District:** 7
- e. **Benefits:** The preservation and protection of a city park
- f. **Contract Amount (indicate amended amount and new contract total):** N/A

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_