

BILL/ RESOLUTION REQUEST

- 1. Title:** Approve an amendment to an agreement with Imagebase, a limited liability company, for the records digitization project (CE96003-01).
- 2. Requesting Agency:** Clerk and Recorder
- 3. Contact Person *with actual knowledge of proposed ordinance***
 - Name:**Patrick Wheeler
 - Phone:**720-865-8753
 - Email:**Patrick.Wheeler@denvergov.org
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
 - Name:**Stephanie Y. O'Malley
 - Phone:**(720) 913-5306
 - Email:**Stephanie.Omalley@denvergov.org
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**

Digital Imaging Project Phase 2: Capturing/scanning and partially indexing of recorded documents from 16 mm microfilm dated from 1986 – 1988. It is estimated there are .85 Million pages indexed; Phase 5b: Capturing/Scanning and indexing an estimated .255 Million pages from 290 reels of 35 mm film and 38 books dated from 1950 - 1970 of marriage license information. The index to these images is the Bride and Groom Index Books and these books will be captured so that the images can be used as the source of indexing. The indexing will be comprised of the license number, issue date, Bride name, and Groom name and the document type. The images and indexing will be loaded into the recording package. The cost under the amendment is not to exceed \$136,300.
 - b. Duration**

2009-08-01 – 2014-12-31
 - c. Location**

201 West Colfax Avenue, Dept. 101
 - d. Affected Council District**

N/A
 - e. Benefits**

Converting all pages from film, fiche, and books to a digitized format indexing the pages and integrating images into the existing database system to provide better document copies to our customers.
 - f. Costs**

Amendment not to exceed \$136,300

6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.
No.

Bill Request Number: BR10-0942

Date: 10/22/2010