

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 6, 2020

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves the contract execution for SkyWest Airlines, Inc., to lease space in a Ground Service Equipment Maintenance Building at Denver International Airport. (Contract # 201950586-00)

3. **Requesting Agency:** Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Angela Casias
Email: George.Karayiannakis@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This is a lease for space in a United Airlines, Inc. (United), ground service equipment maintenance building that was returned to Denver International Airport (DEN) by United, on June 30, 2019. SkyWest Airlines, Inc., (SkyWest), will lease a portion of this building to support its operation at DEN.

6. **City Attorney assigned to this request (if applicable):** David Steinberger

7. **City Council District:** 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0042

Date Entered: _____

Key Contract Terms

Type of Contract: Lease of Real Property

Vendor/Contractor Name: SkyWest Airlines, Inc.

Contract control number: Contract #201950586-00

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 09/01/2019 – 08/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
N/A	N/A	\$8,807 Annually Based on Rates & Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	09/01/2019 – 08/31/2024

Scope of work:

This is a lease for space in a United ground service equipment maintenance building that was returned to DEN by United, on June 30, 2019. SkyWest will lease a portion of this building to support its operation at DEN.

Was this contractor selected by competitive process? No **If not, why not?** SkyWest is a signatory airline operating at DEN. This space is needed to support their flight operations. A five-year period is necessary for operational planning.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue Contract

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____