

# Expansion of Services Office of the Clerk and Recorder

Proposal to Update Article XVII  
Electronic Records Services  
Presented to the City Council  
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# Current State

- The Office of the Clerk and Recorder invests considerable time and money to provide customers and companies access to publicly recorded documents.
- 3<sup>rd</sup> party commercial vendors package and resell our recorded documents and index for a profit.
- There is currently minimal cost recovery for these services.

# Expansion of Services

- E-Recording Subscription Membership
- E-Foreclosure Subscription Membership
- Direct Web Recording
- Bulk Data Upload
- Online Searching
- Mailing Service Fee

# Projected Yearly Revenue

- E-Recording Subscription Membership \$48,000
  - \$1,000 per month per vendor
- E-Foreclosure Subscription Membership \$40,500
  - 150 subscribers
- Direct Web Recording \$61,672
  - \$2 per document
- Bulk Data Upload \$99,090
  - \$0.10 per page and \$0.30 per index record
- Online Search \$18,000
  - \$3 per online search session
- Mailing Service Fee \$ 1,000
  - \$1 per mailed document request response

**Total Projected Revenue: \$268,262**