

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00 a.m. on Friday**. Contact the Mayor's Legislative team with questions.

Date of Request: 09/12/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with The Colorado Coalition for the Homeless (CCH) HOST-202370187-01 to increase funding by \$82,000.00 for a contract total of \$2,987,235.00. This contract provides funding for the operational and programmatic support at Non-Congregate Shelter – Park Avenue Inn.

3. **Requesting Agency:** Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Israel Cruz	Name: Chris Lowell
Email: israel.cruz@denvergov.org	Email: Christopher.lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This contract amendment provides additional funding of \$82,000.00 for Colorado Coalition for the Homeless (CCH) to provide operational and programmatic support of a non-congregate shelter (NCS) at the Park Avenue Inn, 3500 Park Avenue West. CCH will maintain a safe, hygienic, accessible, equitable, and inclusive non-congregate shelter site for 300 unduplicated households annually. The site will be operated as a low-barrier, housing first model shelter for unaccompanied adults, adult couples, adult families, and their approved pets. People of all gender identities, expressions, and presentations will be welcomed as clients. Primary shelter operation functions include laundry services, meals, security services, storage, pest control and custodial services. Programmatic services include non-compulsory weekly case management services to identify housing barriers and solutions, benefit enrollment, and for connections to CCH's integrated healthcare team.

- a. **Contract Control Number:** HOST-202370187-01
b. **Duration:** 07/01/2023 to 08/31/2025
c. **Location:** Denver, CO
d. **Affected Council District:** All Districts
e. **Benefits:** Provides non-congregate shelter for people experiencing homelessness within the City and County of Denver.
f. **Costs:** \$82,000.00

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: The Colorado Coalition for the Homeless

Contract control number: HOST-202370187-01

Location: 2111 Champa St., Denver, CO 80205

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original Agreement: HOST-202368622 07/01/2021-08/31/2025
1st Amendment: HOST-202370187-01 07/01/2021-8/31/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,905,235.00	\$82,000.00	\$2,987,235.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
07/01/2023	---	08/31/2025

Scope of work:

CCH will provide services and Non-Congregate Shelter (NCS) operations at the Park Avenue Inn for **300 unduplicated households** served per program year.

1. Park Avenue Inn will accommodate unaccompanied adults, adult couples, adult families, and their approved pets. People of all gender identities, expressions, and presentations will be welcome as residents.
2. CCH’s integrated health team will evaluate prospective resident’s ability to safely function in a semi-private living environment.
3. Person-centered, trauma-informed, housing-focused supportive services and integrated medical and behavioral health care will be offered, including case management, housing navigation, peer support, and meals.
4. The proposed project’s housing-focused case management team will facilitate housing placement by advocating with prospective landlords and facilitating access to OneHome Coordinated Entry.

NCS Programming Services

1. Park Avenue Inn will provide a low-barrier, Housing First Model approach designed to encourage shelter entry through progressive engagement and maximize exits into permanent and stable housing.
2. Orientation and intake will be completed for each new guest. Case Management supports include a Community Policies and orientation intake packet, and completion of HMIS and assessments.
3. Non-compulsory case management meetings will be offered, at a minimum, weekly to:
 - a. identify housing barriers and solutions,
 - b. support in the vital documents acquisition necessary for rehousing services
 - c. provide connection to CCH’s integrated healthcare team
 - d. and to provide benefit enrollment and resource connections.
4. Housing-focused case managers will engage, recruit, and maintain landlords, support lease-ups, provide mediation, and coach tenancy skills.
5. CCH will provide private rooms if necessary and appropriate in the event of an adult household requiring medical isolation related to communicable disease transmission referred through either a hospital or public health department and in the event that no appropriate private recuperative care rooms are available at other local respite locations.

NCS Operations

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

1. Shelter Operations investments facilitate environments that are safe, hygienic, accessible, equitable, inclusive, and hospitable to all eligible shelter guests. Funding for shelter operations at Park Avenue Inn includes support of the day-to-day hospitable functions of NCSs including the following.
 - a. Guests are provided with on-site laundry for washing their own belongings. Guests can receive new linens on a weekly basis from front desk, after turning in used linens
 - b. Room amenities such as on-site parking, Wi-Fi, television, and telephone
 - c. Meals
 - d. Security services utilizing a trauma informed, harm reduction approach.
 - e. Custodial support including sanitization of common areas
 - f. Pest control
 - g. Storage within the individual unit, in accordance with policies
2. CCH will make available three (3) meals a day to guests. Meal preparations services include:
 - a. All meals are prepared to meet adult daily nutritional needs and are prepared in accordance with ServeSafe guidelines and all Public Health requirements for food safety.
 - b. Provide all utensils and serving supplies.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: Homelessness Resolution Fund & General Funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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