

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 12/4/2023

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Example 1: Approves a map amendment to rezone property from I-B, UO-2 to C-MX-16, DO-7, located at 3275 and 3315 Denargo Street in Council District 9.

Example 2: Authorizes the purchase of a RIZO printer from the Department of Transportation and Infrastructure Wastewater Operations Fund to support high-volume printing needs for programs requiring paper billing and communications, citywide.

Approves Purchase Order PO-00141043 to Asbury Automotive Group, Inc. for the purchase of 14 Jeep Wrangler Sport – Right Hand Drive for a total of \$751,422

3. Requesting Agency: General Services Purchasing Division

4. Contact Person:

| | |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert) | Contact person for council members or mayor-council |
| Name: Elizabeth Hewes | Name: Elizabeth Hewes |
| Email: elizabeth.hewes@denvergov.org | Email: elizabeth.hewes@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

These vehicles are used by Right of Way Enforcement for their parking enforcement team. Currently there is not electric or hybrid options available. This is the only manufacturer that currently make right hand drive jeeps. These replacement jeeps were approved on the Long Bill, # 22-1446. This resolution request is needed since the purchase order is over \$500,000.

6. City Attorney assigned to this request (if applicable):

Brian Martin

7. City Council District:

Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Purchase Order

Vendor/Contractor Name (including any dba's): Asbury Automotive Group, Inc.

Contract control number (legacy and new): PO-00141043

Location: Citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$751,422 | | |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| undetermined | | |

Scope of work:

These vehicles are used by Right of Way Enforcement for their parking enforcement team. Currently there is not electric or hybrid options available. This is the only manufacturer that currently make right hand drive jeeps. These replacement jeeps were approved on the Long Bill, # 22-1446. This resolution request is needed since the purchase order is over \$500,000.

Was this contractor selected by competitive process? No **If not, why not?** There is only vendor who will make right hand drive jeeps and Right of Way Enforcement needs the right-hand drive vehicles to perform their job.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Planned Fleet Fund (11804)

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____