

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 5/20/2019

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

Contract/Grant Agreement **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**

Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**

Other:

2. Title: Approve SC-00003947 (10936) – Graybar Electric Company, Inc. - Citywide Audio & Visual Equipment

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Maggie Baker	Name: Maggie Baker
Email: Margaret.Baker@denvergov.org	Email: Margaret.Baker@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

A competitive solicitation was performed for the purchase of audio and visual equipment for use by various city agencies (excluding DEN). This contract includes televisions, digital displays, and wall mounts. Graybar Electric Company, Inc. was the awarded supplier.

6. City Attorney assigned to this request (if applicable): N/A

7. City Council District: All Districts

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: Supplier Contract/Master Purchase Order Agreement

Vendor/Contractor Name: Graybar Electric Company, Inc.

Contract control number: SC-00003947 (10936)

Location: All City Council Districts

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0534

Date Entered: _____

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration: Initial term is from the date of City signature until May 20, 2022; with two (2) possible annual renewals for a possible contract end date of May 20, 2024.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$750,000.00	\$0.00	\$750,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

A competitive solicitation was performed for the purchase of audio and visual equipment for use by various city agencies (excluding DEN). This contract includes televisions, digital displays, and wall mounts. Graybar Electric Company, Inc. was the awarded supplier.

Was this contractor selected by competitive process? Yes. **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: TBD varies by agency

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? No subcontractors.

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