

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: December 23, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☒ Other: Master Purchase Order

2. **Title:** Approves a master purchase order with D.H. Pace Company, Inc. for \$1,500,000.00 and for two years with three one-year options to extend to provide Automatic and Overhead Door Parts, Components and Hardware at Denver International Airport (DEN), in Council District 11 (SC-00010797).

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kyle Lester, SVP of Maintenance	Name: Kevin Forgett, State and Local Legislative Advisor
Email: Kyle.Lester@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. **General description or background of proposed request. Attach executive summary if more space needed:** Master Purchase Order SC-00010797 is for Automatic and Overhead Door Parts, Components and Hardware at the Denver International Airport (DEN).

This request supports Denver International Airport's Vision 100 by maintaining what we have and ensuring longevity, reliability, and performance of existing facilities and assets.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** Council District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Master Purchase Order > \$500K

Vendor/Contractor Name (including any dba's): D.H. Pace Company, Inc.

Contract control number (legacy and new): SC-00010797

Location: Denver International Airport

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration: This is a two-year period with three one-year options to extend Master Purchase Order in the amount of \$1,500,000.00.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
\$1,500,000.00	N/A	\$1,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
two years with three one-year options to extend	N/A	two years with three one-year options to extend 11/30/2030

Scope of work: Master Purchase Order SC-00010797 is for Automatic and Overhead Door Parts, Components and Hardware at the Denver International Airport (DEN).

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Denver International Airport Maintenance and Operations

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A Does not apply, in accordance with Denver Revised Municipal Code (DRMC) Section 20-64.5 of the Revised Municipal Code. Cooperative Bidding Exception.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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