

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: October 2, 2013

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

No

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Ordinance approval request for Master Purchase Order no. 0014A0113 with Denver Distributors for the purchase of various electrical supplies.

3. Requesting Agency: Purchasing

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Joe Saporito
- **Phone:** 720-913-8118
- **Email:** joseph.saporito@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Joe Saporito
- **Phone:** 720-913-8118
- **Email:** joseph.saporito@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This ordinance request is for a Master Purchase Order which exceeds \$500,000. The MPO is between the City and Denver Distributors which resulted from a public solicitation for the purchase of various electrical supplies. Denver Distributors shall supply the City with electrical supplies on an as needed basis. Examples of supplies are conduit, wire, fittings, and electrical devices that are used throughout the City for repair and maintenance purposes for locations and uses such as 29 Recreation Centers, 15 Parks buildings, Denver International Airport and Public Works Traffic Engineering needs.

Denver Distributors was awarded based on their response to the City's solicitation no. 0014A. The initial term of the MPO will be for one year and six months and the City has three options to renew at one year periods. Estimated spend for the life of the contract is \$3,000,000. This is approximately \$600,000 annually.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 0014A0113
- b. **Duration:** Possible 4 years and six months (one year six month initial term with three optional one year renewals)
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** Provides for discounted pricing for various electrical supplies
- f. **Costs:** Individual supply costs will vary by year based on City needs

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____