

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: September 21, 2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an amendment to the contact with Northwest Cascade, Inc, dba Honey Bucket to increase the contract maximum to \$7,000,000 for scheduled and on-demand port-o-let rental service citywide throughout the City and County of Denver.

3. Requesting Agency: General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: Nicol.Suddreth@denvergov.org	Email: Nicol.Suddreth@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Northwest Cascade Inc., dba Honey Bucket, provides the City and County of Denver with portable toilet and hand wash station rental services. Service is requested by multiple agencies citywide based on service needs. Agencies may have normal scheduled services during specific seasons throughout the year, as other agencies require yearly service at specific sites. Rental services provided under this contract are for scheduled and on-demand rental service of units, which also includes the maintenance and cleaning of the units. A new contract was executed with Northwest Cascade on June 12, 2023, with a projected spend over three years of \$975,000. At the time of contract execution, projected spend of Denver Parks and Recreation (DPR) was expected to decrease quite significantly; however with the implementation of DPR's New Portable Toilet Plan, the current contract maximum will not cover the city's needs. In addition to the implementation of DPR's New Portable Toilet Plan, the approval of Safe Outdoor Spaces has created a need citywide to provide port-o-let and hand wash station rental services at these sites as well. This is the first amendment to the contract to increase the contract maximum from \$975,000 to \$7,000,000 to cover new projected costs and services through May 31, 2026. The projected spend for the remainder of the initial contract includes pricing increases included in year two and three of the agreement. The amendment will also include the addition of the American Rescue Plan Act (ARPA) language to the original agreement. All other terms and conditions will remain the same.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard Expenditure Contract

Vendor/Contractor Name: Northwest Cascade, Inc. dba Honey Bucket

Contract control number: GENRL-202369570-01 (GENRL-202367547-01)

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 01

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
06/01/2023 – 05/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

\$ 975,000.00 (Current contract amount)
\$6,025,000.00 (Requested amount to increase contract amount)
\$7,000,000.00 (New contract maximum amount)

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$975,000.00	\$6,025,000.00	\$7,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
05/01/2023 – 05/31/2026	N/A	

Scope of work:

Northwest Cascade, Inc. dba Honey Bucket will provide scheduled and on-demand port-o-let rental service Citywide. Port-o-let service includes rental of port-o-lets, hand wash stations, and scheduled cleaning and maintenance of the equipment.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: General Funds, American Rescue Plan Act

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____