

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 12-0-2020

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Epicenter Innovation, LLC, by adding \$300,000 for a new total of \$750,000, adding approximately five months for a new end date of 08/31/2021 and updating the scope of work to include additional on-call services and incident command consulting related to the Covid-19 crisis, citywide. (#ENVHL-202054218)

3. Requesting Agency: **Department of Public Health & Environment - Division of Environmental Quality**

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Bill Benerman	Name: Bill Benerman & Will Fenton
Email: Bill.Benerman@denvergov.org	Email: william.fenton@denvergov.org
Phone: (720) 865-5436	Phone: 720-865-5361

5. General description or background of proposed request. Attach executive summary if more space needed:

The City awarded the Agreement to the Contractor as a result of a sole source process conducted by the City in accordance with its rules and procedures to respond to the COVID-19 crisis in the City and County of Denver, Colorado for on-call emergency incident command and consulting services.

6. City Attorney assigned to this request (if applicable):

Lindsay Carter

7. City Council District: City-wide.

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 1532

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: EPICENTER INNOVATION, LLC

Contract control number: #ENVHL-202054218

Location: City-Wide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing term: 03/20/20 – 03/19/2021

Proposed (revised) term: 03/20/20 – 08/31/2021

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
450,000	300,000	750,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
03/20/20 – 03/19/2021	Approximately 5 months	08/31/2021

Scope of work:

On-call emergency incident command and consulting services related to the Covid-19 emergency crisis.

Was this contractor selected by competitive process? No **If not, why not?**

EMERGENCY PROCUREMENT - The Mayor declared a state of local disaster emergency on March 12, 2020 pursuant to C.R.S. 24-33.5-701, et seq., brought on by the spread of COVID-19, the Governor of the State of Colorado declared a Disaster Emergency (D 2020 003) dated March 11, 2020 on the same basis, and the President of the United States issued a Declaration of Emergency on March 13, 2020 due to the COVID-19 crisis. the City awarded the Agreement to the Contractor as a result of a sole source process conducted by the City in accordance with its rules and procedures to respond to the COVID-19 crisis in the City and County of Denver.

Has this contractor provided these services to the City before? Yes No

Source of funds: Source of funds will be identified before issuing any work orders.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

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Resolution/Bill Number: RR20 1532

Date Entered: _____

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

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