

ORDINANCE/RESOLUTION REQUEST

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: **10/22/2015**

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** This is for a Signatory Airport Use and Cargo Facilities Lease Agreement is with Alpine Aviation, Inc., Contract Control Number #201524042, a cargo carrier who provides DEN airline cargo service.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Amy Raaz
- **Phone:** (303) 342-2201
- **Email:** [Amy.Raaz@flydenver.com](mailto:Amy.Raaz@flydenver.com)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Mukesh "Mookie" Patel
- **Phone:** (303) 342-2501
- **Email:** [Mukesh.Patel@flydenver.com](mailto:Mukesh.Patel@flydenver.com)

6. **General description of proposed ordinance including contract scope of work if applicable:**

This agreement with Alpine Aviation, Inc., Airport Use and Cargo Facilities Lease will allow Alpine Aviation to use the UPS cargo facilities to support their commercial cargo operations. The contract term is 8/1/2015 through 12/31/2016 (to be coterminous with the other airline and cargo agreements). This is a revenue contract.

- a. **Contract Control Number:** 201524042
- b. **Duration:** 1 year, 4 months
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** To provide support for a DEN cargo partner to support their commercial cargo operations and provide revenue.
- f. **Costs:** Estimated \$88,000 annual revenue to City. Revenue – based on flight activity.

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Rates and Charges - Estimated \$88,000 annual revenue		Rates and Charges - Estimated \$88,000 annual revenue

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
8/1/2015 – 12/31/2016		12/31/2016

- g. **Date Goals Assigned:** N/A
- h. **Goals:** N/A

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

No controversy.

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Key Contract Terms

Type of Contract:

Professional Services > \$500K     Lease     Design or Construction for airport improvements > \$5M

Grant     IGA     Sale of Real Property     Sale of Personal Property

Vendor/Contractor Name: Alpine Aviation, Inc.

Contract control number: 201524042

City's contract manager: Amy Raaz

Was this contractor selected by competitive process? No.

Has this contractor provided these services to the City before?  Yes  No

Term/Duration of contract/project: 08/01/2105 through 12/31/2016

Is this a new contract?  Yes  No    Is this an Amendment?  Yes  No    If yes, how many? \_\_\_\_\_

Renewal terms: N/A

Purpose: To support the commercial cargo operations of Alpine Aviation, a feeder airline for UPS, with a contract that is coterminous with the airline and cargo agreements.

Scope of services to be provided with performance bench marks: Alpine Aviation provides commercial cargo services to DEN.

Cost/value: This agreement will generate revenue based on rates and charges annually.

Source of funds: N/A

Benefit: This agreement will bring revenue and carrier (Alpine Air) to DEN.

Termination provision for City and for contractor: None

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

Location: South Cargo, UPS Facility

Affected Council District: 11

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SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_