

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 12/26/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with CTM INC. for on-call small business workforce parks installation, maintenance, rehabilitation and restoration services.

3. Requesting Agency: Parks & Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kent Sondgerath	Name: Jesus Orrantia
Email: kent.sondgerath@denvergov.org	Email: jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The contractor shall perform park installation, maintenance, and other services at various locations throughout Denver on a continuing on-call basis. Projects will include installation, rehabilitation, and renovation work in City parks, and on structures and facilities located within City parks. See executive summary for an extensive list of work that contractor may do at parks.

6. City Attorney assigned to this request (if applicable): Megan Waples

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On-call

Vendor/Contractor Name (including any dba's): CTM INC.

Contract control number (legacy and new): PARKS-202371367

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Location: Citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): effective date + 3 years

Contract Amount (indicate existing amount, amended amount and new contract total): \$7,500,000

<i>Current Contract Amount</i> <i>(A)</i>	<i>Additional Funds</i> <i>(B)</i>	<i>Total Contract Amount</i> <i>(A+B)</i>
\$7,500,000	N/A	\$7,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
effective date + 3 years	N/A	effective date + 3 years

Scope of work:

The contracts will be utilized for City-wide and site-specific park improvements, walks, trails, landscape installation, irrigation installation, and general contracting work to improve parks throughout the City. Work will typically consist of grading, drainage, pavements, curbing, small structures, landscaping, irrigation, and incidental electrical, utility, and materials testing.

Was this contractor selected by competitive process? yes

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: CIP, Legacy, Bond

Is this contract subject to: ☐ W/MBE ☐ DBE ☒ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): n/a – SBE goal

Who are the subcontractors to this contract? TBD

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