

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 5/8/2023

Please mark one: Bill Request

or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Purchase Order with Colorado Hospitality for use of hotels rooms for migrant sheltering.

3. Requesting Agency: Department of Finance

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Lumley	Name: Josh Rosenblum
Email: Lisa.Lumley@denvergov.org	Email: Joshua.Rosenblum@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Colorado Hospitality Services Inc. is providing hotel rooms as needed to assist with migrant sheltering humanitarian efforts. We were made aware of a clerical error noting that the Purchase Order for this use was never fully executed in January 2023.

6. City Attorney assigned to this request (if applicable):

N/A

7. City Council District:

citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Purchase Order

Vendor/Contractor Name: Colorado Hospitality Services Inc.

Contract control number: N/A

Location: citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Assumes occupancy through June 2023.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
7,730,000		7,730,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2023		6/30/2023

Scope of work:

Provides hotel rooms as needed for migrant sheltering humanitarian efforts.

Was this contractor selected by competitive process? No

If not, why not?

During the pandemic hotels were asked if they would be interested in partnering with the City on sheltering efforts. Only a few hotels were willing to partner for sheltering. When it became apparent that we needed rooms for migrant sheltering, Colorado Hospitality was the only owner in the position to respond with large blocks of space for an indefinite period of time.

Has this contractor provided these services to the City before? Yes No

Not for migrant sheltering

Source of funds:

General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

N/A

Who are the subcontractors to this contract?

N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____