

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: Bill Request or Resolution Request Date of Request: 1/31/2019

1. Type of Request

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Resolution request per City Council 3.26(e) to purchase an additional 23 2019 TOYOTA PRIUS PRIME vehicles from Go Toyota Scion Arapahoe on PO-00057622, each at \$27,259, for a total of \$626,957.
BMO reference # 19-210 thru 19-211, 19-213 thru 19-219, 19-221, 19-223 thru 19-224, 19-232 thru 19-236, 19-744 thru 19-749

3. Requesting Agency:

Fire Safety- DFD

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Daniel Freix	Name: Jason Gallardo
Email: Daniel.freix@denvergov.org	Email: Jason.Gallardo@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Twenty-three new units will be purchased using the Planned Fleet Replacement Fund 11804. The units will be used by Fire Safety.

6. City Attorney assigned to this request (if applicable):

7. City Council District:

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Contract > \$500k

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Vendor/Contractor Name: Go Toyota & Scion Arapahoe

Contract control number: PURCHASE # PO-00057622

Location: Fire Safety DFD

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? ___

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Until the units are properly received, documented, placed in service and payment completed.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$626,957.00	\$0.00	\$626,957.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Undetermined		

Scope of work:
Purchase of Toyota Prius Primes

Was this contractor selected by competitive process? If not, why not?
Yes

Has this contractor provided these services to the City before? Yes No

Source of funds: PLANNED FLEET REPLACEMENT FUND: 11804

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

DO NOT INVOICE THIS ADDRESS

City and County of Denver
 Purchasing Division
 201 W. Colfax Ave Dept. 304
 Denver, CO 80202
 United States of America
 Ph: 720-913-8100 Fax: 720-913-8101



Purchase Order Number	PO-00057622
Purchase Order Date	Jan 22, 2019
Contract ID	
Payment Terms	Net 30
Payment Type	Check
Buyer	Joseph Furman (720) 913-8110 Joseph.Furman@denvergov.org

Supplier
GO TOYOTA & SCION ARAPAHOE 10531 EAST ARAPAHOE ROAD ENGLEWOOD, CO 80112 United States of America Ph: (303) 792-2000

Ship-To
5440 Roslyn St Denver, CO 80216 United States of America Daniel Freix

Bill To
Bill To Same As Ship To Denver, CO 80202 United States of America Daisy Murphy

	Currency	Total Lines Amount	Tax Exempt	Total PO Amount
	USD	\$626,957.00	98-02890-0000	\$626,957.00
	Shipping Terms	Shipping Method	Shipping Instructions	
	FOB Destination	Common Carrier		

Goods Lines								
Line Number	Item Name	Supplier Item Identifier	Description	Due Date	Unit of Measure	Quantity	Unit Price	Line Amount
1			Toyota Prius Prime	02/28/2019	Each	23	\$27,259.00	\$626,957.00
Toyota Prius Prime Ref #19-210 & 19-211 Ref #19-213 thru 19-219 Ref #19-221 Ref #19-223 & 19-224 Ref #19-232 thru 19-236 Ref #19-744 thru 19-749								

Toyota Prius Prime

PLEASE WRITE PO # AND REFERENCE # ON THE PO
SUPER WHITE EXTERIOR, PREFER BLACK OR DARKEST INTERIOR AVAILABLE

Vendor to fill in and submit attached Exhibit Vehicle Check-In.

Delivery will NOT be considered complete without the Vehicle Check-In form and payment will not be remitted.

Agency Contact: Dan Freix, 720-865-3850, Daniel.Freix@denvergov.org

Vendor Contact: John Basci, 303-792-1120, bascij@autonation.com

Delivery: Monday through Friday between 8:00 am and 1:00 pm

Location:

City and County of Denver
Fleet Management
5440 Roslyn Street, Building B
Denver, CO 80216
Coordinate Delivery: (720) 865-3900

Title to Read:

City and County of Denver
201 West Colfax Avenue Dept 304
Denver, CO 80202

Documents to be Provided Upon Delivery:

Application for Title, State of Colorado
Odometer/Hours Statement

Internal Reference #s:
Ref #19-210 & 19-211
Ref #19-213 thru 19-219
Ref #19-221
Ref #19-223 & 19-224
Ref #19-232 thru 19-236
Ref #19-744 thru 19-749

REFER TO EXHIBITS "A" FOR SERVICE DESCRIPTION AND PRICING ONLY.

VENDOR: You must contact the agency contact listed above to confirm this order.

Purchase Order price listed herein includes all shipping and handling.

All invoicing must match the purchase order exactly and contain the purchase order number. All invoices must be sent directly to the bill to address listed on the purchase order, this address may be different than the ship to address. Changes to this purchase are not valid without prior approval from purchasing.

For additional questions regarding this purchase order, contact the Agency Contact listed above on the purchase order

ALL INVOICING AND CORRESPONDENCE MUST CONTAIN THE PURCHASE ORDER NUMBER IN FULL (PO-#####)

This purchase is pursuant to DRMC 20-64.5 - Cooperative Purchase

The terms and conditions of this purchase order shall supersede and replace the State of Colorado Price Agreement # 121800

3.26(e)-This Purchase Order is contingent on Council approval and is void without such action.



Authorized By

By accepting this Purchase Order you agree to the Terms and Conditions of the General Services Purchasing Division.
Follow the URL provided to the Purchase Order Terms and Conditions –
<http://www.denvergov.org/content/denvergov/en/purchasing-main-page/POterms.html>

PO-00057622 Exhibit A

2019 Toyota Prius Prime (1235)

Base	\$26965
Tint	250
Floor Liner Price Difference	44
TSS-P	INC
Toyota Care	<u>INC</u>
TOTAL	\$27259*

* Quote is per vehicle, \$27259 X 23 = \$626957.00



CITY PO EXHIBIT
City and County of Denver
Fleet Management
Vendor Supplied Information Data

City Unit(s) # _____

(City Use Only)

ENTER CITY PURCHASE ORDER NUMBER: PO- _____
Example: PO-00003584

The following underlined forms and information are REQUIRED for new vehicle deliveries:

- Copy of entire Purchase Order (all pages)
- Original MSO (Manufacturers Statement of Origin) – is required for all vehicles except off-road and construction equipment. May receive one for some off road equipment if manufacturer issues one.
Name of purchaser: **City and County of Denver**
Address: **201 W. Colfax Ave. Dept. 304**
Denver, CO 80202
- Secured Dealer Bill of Sale (DR2407) – IN STATE ONLY – Required for on the road vehicles Such as cars, pickup[s], vans and any vehicle under 16,000 GVWR. Not needed if odometer Section is filled out and signed on MSO. Not required on vehicles over 16,000GVWR LBS.
- Application for Title and Registration (DR2395) – Required for all on-road vehicles and trailers.
- Verification of Vehicle Identification Number (DR2698) – Required for all Vehicles coming from an out of state dealer, incomplete vehicle. I.E. Cab and Chassis.
- Statement of Fact (DR2444) - Required on all vehicles with modifications to the cab and chassis. Such as a body crane, auxiliary engine, etc. The statement of fact must include the modifications made and include VIN numbers of chassis and equipment.
- Special Mobile Machinery Form (DR2689) - Required on all off road and Construction equipment. I.E. Front end loaders, tractors, skid steer loaders, Mowers, air compressors, motor graders, etc.
- Weight slip required - (on all incomplete vehicles that are made into a complete vehicle) – and all off-road equipment and construction type equipment. (Front end loaders, sweepers, graders, air compressors, rollers, etc.).
- Temporary License Plate – Required for all on-road vehicles. Not required for off road Equipment.
- Original Dealer Invoice – Required for all vehicles on and off the Road.
- Receipt or Contract for Optional Warranty – Only if spec or called out on P.O.
- Shop and Parts manuals (as required) (CD or electronic form preferred) – Only if spec or show as a line item of P.O.

Dealer Signature: _____ Date: _____