

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 11/30/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Amends a lease agreement with the US Government General Services Administration by adding \$859,214.04 for a new total of \$13,464,219.87 to add a 1681 sq. ft. breakroom to the Transportation Security Administration's (TSA) administrative space at Denver International Airport in Council District 11. No change to lease agreement duration (PLANE-202367518-01/Legacy PLANE-202262713)

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed resolution	Contact person for council members or mayor-council
Name: George Karayiannakis, SVP of Airline and Commercial Affairs	Name: Kevin Forgett, Manager of Legislative Affairs
Email: George.Karayiannakis@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. **General description or background of proposed request:** This is a non-competitive amendment to add a 1681 sq. ft. breakroom to the TSA's leased space. The breakroom is located in the south security checkpoint. The construction of the breakroom was completed on June 5, 2023, and charged at the same rates per sq. ft. as the current space.

6. **City Attorney assigned to this request (if applicable):** Ema Medic

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Lease of Real Property

Vendor/Contractor Name (including any dba's): US Government General Services Administration

Contract control number (legacy and new): PLANE-202367518-01/Legacy PLANE-202262713

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 01/01/2022 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$12,605,005.83	\$859,214.04	\$13,464,219.87

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2022 – 12/31/2026	N/A	12/31/2026

Scope of work: This request is for a non-competitive lease amendment between the US Government General Services Administration and Denver International Airport (DEN). The US Government leases administrative space for the TSA's operation at DEN. This amendment adds a 1681 sq. ft. breakroom in the South Security Checkpoint. The additional space is added, effective June 5, 2023, to the end of the lease term, December 31, 2026. This is a revenue contract.

The rates being charged were negotiated with the Federal Government and include an Operations Cost which escalates annually based on the Consumer Price Index. The Operations Cost covers janitorial services, maintenance and utilities costs.

Was this contractor selected by competitive process? No **If not, why not?** US Government. This procurement qualifies for exception under Memorandum No. 8B and will not be competitively procured.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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