

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: May 23, 2011

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Catholic Charities – Head Start Delegate Agency Agreement

3. Requesting Agency: Mayor's Office for Education and Children

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Kay Franklin
- **Phone:** 720-913-0885
- **Email:** kay.franklin@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Kay Franklin
- **Phone:** 720-913-0885
- **Email:** kay.franklin@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The ordinance will allow Catholic Charities to deliver comprehensive Head Start services to 216 Head Start children and their families.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** MOEAI - 50266
- b. **Duration:** July 1, 2011 – December 31, 2011
- c. **Location:** Various sites throughout the city
- d. **Affected Council District:** 3, 8 and 9
- e. **Benefits:** Children will be prepared to enter kindergarten
- f. **Costs:** \$695,509.20

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.** No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____