

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 7/26/23

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends Runbeck Election Services Contract to purchase 2<sup>nd</sup> mail sorter unit and extend license fees through December 31, 2027, max contract \$1,210,536; Second Amendatory Contract CLERK-202369075; Legacy Contracts: CLERK 202265259 (1<sup>st</sup> Amendatory) and parent contract CLERK-202264240

**3. Requesting Agency:** Denver Elections Division of the Office of the Clerk & Recorder

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Lisa Stubbs	Name: Director Todd Davidson
Email: <a href="mailto:Lisa.Stubbs@denvergov.org">Lisa.Stubbs@denvergov.org</a>	Email: <a href="mailto:R.Todd.Davidson@denvergov.org">R.Todd.Davidson@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

2<sup>nd</sup> amendatory agreement of Runbeck Election Services to purchase 2<sup>nd</sup> mail sorter unit and extend license fees through December 31, 2027

**6. City Attorney assigned to this request (if applicable):**

Megan Waples

**7. City Council District: citywide**

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
**SOFTWARE LICENSE AND EXTENDED WARRANTY AGREEMENT**

**Vendor/Contractor Name:**  
 Runbeck Election Services, INC.

**Contract control number:**  
 Second Amendatory Contract CLERK-202369075;  
 Legacy Contracts: CLERK 202265259 (1<sup>st</sup> Amendatory) and parent contract CLERK-202264240

**Location:**  
 Jaggaer current amendment CLERK-202369075

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 2nd

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
 8/1/2022 – 12/31/2023  
 2nd amendatory 8/1/2022 – 12/31/2027

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
491,780	718,756	1,210,536

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
8/1/2022 – 12/31/2023	4 years	12/31/2027

**Scope of work:**  
 2<sup>nd</sup> mail sorter unit, license and support fees

**Was this contractor selected by competitive process?** No  
**If not, why not?** The Agilis system by Runbeck is the only ballot sorting system used exclusively for receiving, sorting, and verifying ballots. Agilis is the only system designed specifically to work with the Colorado Voter Registration statewide database (aka “SCORE”). Agilis is also the only ballot sorting system that provides updates to their systems to maintain county compliance with Colorado Revised Statutes Title 1 and the Colorado Department of State Election Rules as part of the annual software support fee.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** agency

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Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? n/a

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