

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: February 7, 2018

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

**Amends a contract with Roth Property Maintenance, LLC (GENRL-201419545) for janitorial services that are performed in City-owned facilities; this amendment will extend the contract term from February 28, 2018 to February 28, 2019. The current contract maximum is \$18,000,000.**

3. **Requesting Agency:** General Services (GSFPM)

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** James Williamson
- **Phone:** 720-865-7510
- **Email:** [James.Williamson@denvergov.org](mailto:James.Williamson@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Nicol Suddreth
- **Phone:** 720-865-7508
- **Email:** [Nicol.Suddreth@denvergov.org](mailto:Nicol.Suddreth@denvergov.org)

6. **General description of proposed ordinance including contract scope of work if applicable:**

This amendment will extend the contract term from February 28, 2018 to February 28, 2019. The original term of the contract was beginning 3/1/2015 – 2/28/2018 with the option of 2 one-year renewals. This amendment will allow the City to extend the contract for one additional year. The contract maximum was set at \$18,000,000 when the contract was initially executed. There is no need to increase the contract maximum at this time since the allocated \$18M is not fully depleted at this time and would not be expended by the end of the amended term extension. All other terms, services and other agreements will remain in place.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** GENRL-201419545
- b. **Duration:** 3/1/2015 – 2/28/2018 with the option of two 1-year renewals
- c. **Location:** Various
- d. **Affected Council District:** Approximately 30 city-owned buildings, Citywide
- e. **Benefits:** Janitorial services continue throughout City-owned facilities.
- f. **Costs:** No additional costs/funds added to the contract at this time.

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain**

No controversy that we are aware of.

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To be completed by Mayor's Legislative Team:

SIRE Tracking Number: BR18 0166

Date Entered: \_\_\_\_\_