

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: August 6, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a service agreement with Livable Cities Studio, Inc. to add six months for a new end date of 4-24-2026 to consultant and provide professional services for Landscape Architectural Design for the Joseph P. Martinez Park - Phase 1: Includes design and construction administration services, located at 900 N. Raleigh St. No change to agreement amount, in Council District 3 (DOTI-202264577/DOTI-202580316-01).

3. Requesting Agency: Department of Transportation and Infrastructure

4. Contact Person:

| | |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert) | Contact person for council members or mayor-council |
| Name: Melanie Short | Name: Alaina McWhorter |
| Email: Melanie.Short@denvergov.org | Email: Alaina.McWhorter@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed:

Amends a professional design services agreement with Livable Cities Studio, Inc. to extend the contract term by 6 months until 4/24/2026. Consultant to provide professional services for Landscape Architectural Design for the Joseph P. Martinez Park - Phase 1: Includes design and construction administration services. The location is in council districts 3: 900 Raleigh St. There will be no change to the current contract capacity; Contract No. DOTI-202580316-01 [202264577-01].

Joseph P. Martinez Park - Phase 1: Includes design and construction administration services for Martinez Park Phase 1. Joseph P. Martinez Park is an existing 12.16-acre neighborhood park located in Denver's Villa Park neighborhood. The park is currently surrounded by single family houses and is divided by Lakewood Gulch, which flows through the middle of the park. The park currently features a memorial to Joseph P. Martinez, a softball/baseball field, a half basketball court, an open lawn, and a playground. The new project is divided into four phases to improve the park with the first phase to be in the northwest corner. This project is for the first phase that will include a Joseph P. Martinez Memorial Plaza, cultural playground, restroom, parking lot, pollinator garden, multi-sports court, fitness station, multi-use lawn area. The first phase will also include new irrigation system and landscape improvements.

6. City Attorney assigned to this request (if applicable): Jacob Crawford

7. City Council District: Council District 3

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Amendment to Professional Services

Vendor/Contractor Name (including any dba's): Livable Cities Studio, Inc.

Contract control number (legacy and new): DOTI-202264577/DOTI-202580316-01

Location: Council District 3: Joseph P. Martinez Park, 900 N. Raleigh St.

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Existing term: 11/1/2022 – 10/31/2025, adding 6 months, amended term: 11/1/2022 – 4/24/2026.

Contract Amount (indicate existing amount, amended amount and new contract total): Existing amount: \$717,174.50; no change in capacity.

| <i>Current Contract Amount</i> | <i>Additional Funds</i> | <i>Total Contract Amount</i> |
|--------------------------------|-------------------------|------------------------------|
| <i>(A)</i> | <i>(B)</i> | <i>(A+B)</i> |
| \$717,174.50 | N/A | \$717,174.50 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 11/1/2022 – 10/31/2025 | 6 months | 11/1/2022 – 4/24/2026 |

Scope of work: Joseph P. Martinez Park - Phase 1: Includes design and construction administration services for Martinez Park Phase 1. Joseph P. Martinez Park is an existing 12.16-acre neighborhood park located in Denver's Villa Park neighborhood. The park is currently surrounded by single family houses and is divided by Lakewood Gulch, which flows through the middle of the park. The park currently features a memorial to Joseph P. Martinez, a softball/baseball field, a half basketball court, an open lawn, and a playground. The new project is divided into four phases to improve the park with the first phase to be in the northwest corner. This project is for the first phase that will include a Joseph P. Martinez Memorial Plaza, cultural playground, restroom, parking lot, pollinator garden, multi-sports court, fitness station, multi-use lawn area. The first phase will also include new irrigation system and landscape improvements.

Was this contractor selected by competitive process? Yes, RFQ advertised by DOTI on January 10, 2022.

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: PRJ-10003612/30045/7010000/RZ006
PRJ-10003612/36045/7010000/RZ006

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 55% MWBE

Who are the subcontractors to this contract? HydroSystems KDI, Pinyon Environmental, ERO Resources, Clanton & Associates, Inc.

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