

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 8/26/2025

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

### 1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an amendment with Colorado Coalition for the Homeless (CCH) to add six months for a new end date of 2-28-2026 to provide shelter services at Non-Congregate Shelter Park Avenue Inn. No change to contract amount, citywide (HOST-202368622/HOST-202580667-02).

3. **Requesting Agency:** HOST

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Israel Cruz	Name: Polly Kyle
Email: <a href="mailto:israel.cruz@denvergov.org">israel.cruz@denvergov.org</a>	Email: <a href="mailto:polly.kyle@denvergov.org">polly.kyle@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Amends a contract service agreement with Colorado Coalition for the Homeless (CCH) to extend contract term with a new end date of 2/28/2026 to provide shelter services at Non-Congregate Shelter Park Avenue Inn. CCH will serve 300 unduplicated households, and will accommodate unaccompanied adults, adult couples, adult families, and their approved pets. Services include person-centered, trauma-informed, housing-focused supportive services and integrated medical and behavioral health care will be offered, including case management, housing navigation, peer support, and meals. CCH's integrated health team will evaluate prospective resident's ability to safely function in a semi-private living environment.

6. **City Attorney assigned to this request (if applicable):** Megan Waples

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services > \$500K

**Vendor/Contractor Name (including any dba's):** The Colorado Coalition for the Homeless

**Contract control number (legacy and new):** HOST-202368622/HOST-202580667-02

**Location:** 2111 Champa Street, Denver, CO 80205

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 02

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

- HOST-202368622 07/01/2023 – 08/31/2025
- HOST-202370187-01 07/01/2023 – 08/31/2025
- HOST-202580667-02 07/01/2023 – 02/28/2026

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,987,235	\$0.00	\$2,987,235

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
07/01/2023 – 08/31/2025	6 months	02/28/2026

**Scope of work:**

### SERVICES DESCRIPTION

- A. CCH will adhere to the 2025 Shelter Standards document that HOST will provide.
- B. CCH will provide services and Non-Congregate Shelter Operations at the Park Avenue Inn for 300 unduplicated households served per program year.
  - a. Park Avenue Inn will accommodate unaccompanied adults, adult couples, adult families, and their approved pets. People of all gender identities, expressions, and presentations will be welcome as residents.
  - b. CCH's integrated health team will evaluate prospective resident's ability to safely function in a semi-private living environment.
  - c. Person-centered, trauma-informed, housing-focused supportive services and integrated medical and behavioral health care will be offered, including case management, housing navigation, peer support, and meals.
  - d. The proposed project's housing-focused case management team will facilitate housing placement by advocating with prospective landlords and facilitating access to OneHome Coordinated Entry.
- C. NCS Programming Service

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- a. Park Avenue Inn will provide a low-barrier, Housing First Model approach designed to encourage shelter entry through progressive engagement and maximize exits into permanent and stable housing.
- b. Orientation and intake will be completed for each new guest. Case Management supports include a Community Policies and orientation intake packet, and completion of HMIS and assessments.
- c. Non-compulsory case management meetings will be offered, at a minimum, weekly to:
  - i. identify housing barriers and solutions,
  - ii. support in the vital documents acquisition necessary for rehousing services
  - iii. provide connection to CCH's integrated healthcare team
  - iv. and to provide benefit enrollment and resource connections.
- d. Housing-focused case managers will engage, recruit, and maintain landlords, support lease-ups, provide mediation, and coach tenancy skills.
- e. CCH will provide private rooms if necessary and appropriate in the event of an adult household requiring medical isolation related to communicable disease transmission referred through either a hospital or public health department and in the event that no appropriate private recuperative care rooms are available at other local respite locations.

#### D. NCS Operations

- a. Shelter Operations investments facilitate environments that are safe, hygienic, accessible, equitable, inclusive, and hospitable to all eligible shelter guests. Funding for shelter operations at Park Avenue Inn includes support of the day-to-day hospitable functions of NCSs including the following.
  - i. Guests are provided with on-site laundry for washing their own belongings. Guests can receive new linens on a weekly basis from front desk, after turning in used linens.
  - ii. Room amenities such as on-site parking, Wi-Fi, television, and telephone
  - iii. Meals
  - iv. Security services utilizing a trauma informed, harm reduction approach.
  - v. Custodial support including sanitization of common areas
  - vi. Pest control
  - vii. Storage within the individual unit, in accordance with policies
- b. CCH will make available three (3) meals a day to guests. Meal preparations services include:
  - i. All meals are prepared to meet adult daily nutritional needs and are prepared in accordance with ServeSafe guidelines and all Public Health requirements for food safety.
  - ii. Provide all utensils and serving supplies.

Was this contractor selected by competitive process? Yes ☐ If not, why not? ☐

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Homelessness Resolution Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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