

## ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias  
at [angela.casias@DenverGov.org](mailto:angela.casias@DenverGov.org) by **12:00 pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 10/12/2016

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**) Requisition to purchase Vehicle Mounted Retrometer. This equipment will be utilized to record the retro-reflectivity of pavement markings, to measure how bright pavement marking appear at night when illuminated by vehicle headlights.

3. **Requesting Agency:** Public Works Transportation and Mobility

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Jeff Lancaster
- **Phone:** 720-865-4065
- **Email:** [Jeff.lancaster@denvergov.org](mailto:Jeff.lancaster@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Lisa M. Edington
- **Phone:** 720-865-3146
- **Email:** [Lisa.edington@denvergov.org](mailto:Lisa.edington@denvergov.org)

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

A Retrometer is utilized to record the retro-reflectivity of pavement markings. Simply stated, retro-reflectivity is how bright pavement marking appear at night when illuminated by vehicle headlights. This will facilitate our need to test, verify and record the data for the purposes effectively monitoring, tracking and reporting the degradation of these markings to FHWA and CDOT. It is also critical in planning our annual work program.

City forces currently utilize a hand held Retrometer to record reflectivity levels at spot locations. This process is labor intensive, requires additional resources for traffic control and exposes employees to moving traffic.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** [Requisition 0000056452](#)
- b. **Contract Term:**
- c. **Location:**
- d. **Affected Council District:** [Citywide](#)
- e. **Benefits:** [Increased level of safety for employees. More efficient, effective and comprehensive data collection.](#)
- f. **Contract Amount (indicate amended amount and new contract total):** [\\$82,200.00](#)

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

[N/A](#)

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_