

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11:00am on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: **May 15, 2025**

Please mark one: ☒ Bill Request or ☐ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☒ Other: Classification & Pay Plan Update

2. **Title:** Approves Office of Human Resources' Classification Notice #1859 amending the Classification and Pay Plan by changing the titles of various Project Manager classifications to align with the Office of Human Resources' titling standards, citywide.

3. **Requesting Agency:** Office of Human Resources

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Alena Duran	Name: Alena Duran
Email: Alena.Duran@denvergov.org	Email: Alena.Duran@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The proposed change amends the Classification and Pay Plan by changing the titles of various Project Manager classifications to align with the Office of Human Resources' titling standards.

6. City Attorney assigned to this request (if applicable):

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Classification Notice No. 1859

To: Agency Heads and Employees
From: Kathy Nesbitt, Executive Director of the Office of Human Resources
Date: May 2, 2025
Subject: Proposed Change to the Classification and Pay Plan

The proposed change amends the Classification and Pay Plan by changing the titles of various Project Manager classifications to align with the Office of Human Resources' titling standards.

The Office of Human Resources recommends amending the job titles of the various project manager classifications citywide to align with its naming convention whereby nonexempt classification levels reflect I, II, etc. and exempt classification levels reflect staff, associate, senior, etc. These are job title updates only to ensure titling consistency.

TITLE CHANGES ONLY

<u>Current Classification Title</u>	<u>Proposed Classification Title</u>	<u>Current Pay Grade & Range</u>
Project Manager I Engineering	Project Manager Engineering Associate	EX-12 (\$84,604-\$112,100-\$139,597)
Project Manager II Engineering	Project Manager Engineering Senior	EX-14 (\$98,682-\$130,754-\$162,826)
Project Manager I	Project Manager Associate	EX-13 (\$91,373-\$121,069-\$150,766)
Project Manager II	Project Manager Senior	EX-15 (\$106,577-\$141,214-\$175,852)
IT Project Manager I	IT Project Manager Associate	EX-11 (\$78,337-\$103,797-\$129,256)
IT Project Manager II	IT Project Manager Senior	EX-13 (\$91,373-\$121,069-\$150,766)
IT Project Manager III	IT Project Manager Specialist	EX-15 (\$106,577-\$141,214-\$175,852)
IT Project Manager III Hourly	IT Project Manager Specialist Hourly	EX-15 (\$106,577-\$141,214-\$175,852)

Public Notice of Changes

The scheduled time for the public hearing is **Thursday, May 15, 2025, at 9:00 AM** in the Webb Municipal Building, Career Service Hearings Office on the 1st floor, located at 201 West Colfax Avenue, Denver, CO 80202.

If anyone wishes to submit written comments to the Board on this proposal, please submit them by no later than **noon (12:00 p.m.) on Monday, May 12, 2025:**

Lori Smith, Executive Office Administrator
Office of Human Resources
(720) 337-6185
lori.smith@denvergov.org

If anyone wishes to be heard by the Board on this proposal, please submit your name and phone number by no later than **noon (12:00 p.m.) on Monday, May 12, 2025** to lori.smith@denvergov.org.

If you have any questions about this proposal, please submit them in writing to lori.smith@denvergov.org by **noon (12 p.m.) on Wednesday, May 14, 2025**. Please include a contact name and phone number so that we may respond to your question directly.

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Career Service Rule 7-37 Effective Dates, Section A: If it is determined that changes to the classification and pay plan are necessary, the effective date of any resulting changes to the classification and pay plan shall be the beginning of the first work week following approval by the Mayor or by the City Council over the Mayor's veto. Provisional classifications resulting from changes to the classification and pay plan may be used upon approval by the OHR Executive Director or Board but use for longer than six months is contingent upon City Council approval.

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