

ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at
Nancy.kuhn@denvergov.org by **NOON on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: June 25, 2014

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain: N/A

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

University of Colorado – Denver On-Call Contract

3. **Requesting Agency:** Public Works – Engineering

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Debby Gibson
- **Phone:** 720-913-8528
- **Email:** debby.gibson@denvergov.org
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5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jim Barwick
- **Phone:** 720-913 4535
- **Email:** James.Barwick@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

This ordinance will approve an On-Call contract for student intern services with the University of Colorado – Denver for 3 years. Maximum yearly amount not to exceed \$1,000,000, with total contract amount not to exceed \$3,000,000. All work will be accomplished on a Task Order basis. The City will provide a scope of work and funding as the need arises and the University will provide schedule, cost estimate, and deliverables. Work will proceed only after the submittal is approved and a Notice to Proceed is issued.

The work will primarily be for the following (but may include other tasks):

Inventory and condition assessment of City owned infrastructure, GIS tasks, data entry, pavement management and assessment, minor to intermediate bridge maintenance tasks, Safety/Accident database entry/cleanup, Planning Department Assistance, Traffic management Center; Bridge data management/entry (Pontis); collection, sorting, QA, labeling of bridge documents, bridge deterioration/nondestructive evaluation; photography, document scanning, and updating of bridge files; other miscellaneous duties as assigned and are detailed as an exhibit in the contract.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** 201415569
- b. **Duration:**
- c. **Location:**
- d. **Affected Council District:** Citywide
- e. **Benefits:**
- f. **Costs:** \$3,000,000.00

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

Is there any controversy surrounding this ordinance? (*Groups or individuals who may have concerns about it?*)
Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____