

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 07/01/2019

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends contract 201631679 (Alfresco) / 201950782 (Jaggaer) with Matrix Design Group, Inc. to add an additional one year to the term and increase the contract capacity by \$2 million for the General Engineering Services Master On-Call Agreement.

3. Requesting Agency: Public Works

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Patience Reuter	Name: Jason Gallardo
Email: Patience.Reuter@denvergov.org	Email: Jason.Gallardo@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The purpose of the amendment is to extend the term of this General Engineering Services Master On-Call Agreement by one year, through January 14, 2021. Capacity of the contract will be increased from \$4 million to \$6 million dollars.

The benefit of this extension is to provide a continuity of service, coordination, close-out, and audit of open task orders that support the Public Works Capital Program and Infrastructure needs. The additional time will ensure continuation of services while we are assessing the number of contracts needed for the anticipated workload

Funding: This is a zero-dollar contract and all work will be procured and funded individually through the Task Order process.

6. City Attorney assigned to this request (if applicable): None at this time.

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR19 0711

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500k

Vendor/Contractor Name: Matrix Design Group, Inc.

Contract control number: Alfresco: 201631679 / Jaggaer: 201950782

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$4,000,000	\$2,000,000	\$6,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/15/17-1/14/20	1 Year	1/14/21

Scope of work: The General Engineering On-call contracts provide comprehensive engineering services to support the various capital projects for Public Works. The contracts are also intended to supplement the City's Design, Planning and/or Construction Engineering forces as needed.

Was this contractor selected by competitive process? Yes, RFQ advertised by Public Works September 2016

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: This is a zero-dollar contract and all work will be procured and funded individually through the Task Order process.

Is this contract subject to: ☒ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

DBE commitments (construction, design, Airport concession contracts): Goal: 17%/Commitment 17%

Who are the subcontractors to this contract?

- Clanton and Associates—1%
- HC Peck—1%
- Hydrosystems--KDI—1%
- LS Gallegos & Associates--2%
- OV Consulting—2%
- Pinyon Environmental—2%
- RR Coordination—2%
- San Engineering—2%
- Triunity—3%
- Yeh & Associates—1%
- Zoeller Consulting--1%

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