

Key Contract Terms

Type of Contract: Expenditure, General

X Contract > \$500K Lease Sale/purchase of personal property Grant IGA Sale of real property

Vendor/Contractor Name: Mile High Montessori Early Learning Centers

Contract control number: 2015-22525-02

City's contract manager: Leslie Domingo

Was this contractor selected by competitive process? Yes, Good Beginnings RFP completed 2013

Has this contractor provided these services to the City before? Yes

Term/Duration of contract/project: 12 months

Is this a new contract? y/n_N_ An amendment? y/n_Y_ How many amendments? _2_

Renewal terms: July 1, 2017 to June 30, 2018

Purpose: Mile High Montessori Early Learning Centers (MHM) provides drop-in, short term child care at the Good Beginnings Child Care Center (GBCCC) located on the first floor of the Richard T. Castro Human Services building, 1200 Federal Blvd., Denver, Colorado 80204. GBCCC is an on-site, drop-in or scheduled, no-cost facility specifically available to Denver Department of Human Services clients while they are participating in programs, classes, job search workshops, interviews, and orientations.

Scope of services with performance bench marks include the following:

- Provide child care for up to 10 infants, 7 toddlers and 10 preschoolers daily, on a scheduled referral basis.
- Hours of operation are 7:30 a.m. to 4:00 p.m., except for weekends, city holidays, furlough and building closure days.
- The ratio for teacher to infant is kept at 1:5. The toddler room ratio is 1:7 with the ability to send the older toddlers to the preschool room if necessary. The preschool class has a capacity for 15 children but the ratio is kept at 1:10. A floater employee is utilized when ratios are at risk of being exceeded.
- Each classroom assistant teacher is responsible for planning age-appropriate activities which are included in the lesson plans and daily schedule. A part-time teacher will assist in the classroom during breaks and lunch time for staff members.
- The children are provided with a light breakfast and two snacks daily, most of which contain two or more of the food groups in the food pyramid.
- A secure outdoor play area is available which includes age-appropriate play structures.

Performance bench marks;

- On a weekly basis parents who leave children in the GBCCC will have the opportunity to complete client satisfaction surveys regarding the nature and quality of care received. Responses will be summarized quarterly and submitted to DDHS Program Administrator.
- Approximately 4,500 – 5,500 children will receive care at the GBCCC throughout the term of this agreement.
- Satisfaction surveys (available in English and Spanish) will be completed by parent(s) of child(ren) attending GBCCC on multiple days. An average goal of 80% satisfaction will be achieved.

Cost/value: \$218,000.00 for new award amount. Total amount for contract will be \$618,000.

Source of funds: TANF and Child Welfare

Benefit: Allows parent(s) to access quality child care while participating in DDHS required programs, classes, job search, interviews and/or attend orientations.

Termination provision for City and for contractor: Yes

Is this contract subject to: ___W/MBE ___ DBE ___ ACDBE ___SBE _X_XO 101

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Location: Denver, Colorado

Affected Council District: All Districts