

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: May 28, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Satellite Shelters, Inc. to add one year for a new end date of 12-31-2025 to provide storage of the manufactured modular community buildings designed and purchased in support of "All in Mile High" efforts. No change to contract amount, citywide (GENRL-202370873/GENRL-202476869-01).

3. **Requesting Agency:** General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: Nicol.Suddreth@denvergov.org	Email: Nicol.Suddreth@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

Satellite Shelters, Inc. provides storage of the manufactured modular community buildings designed and purchased in support of "All in Mile High" efforts. The first amendment extends the contract term one year to cover storage costs through December 31, 2025. All other terms and conditions will remain the same.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard Expenditure

Vendor/Contractor Name (including any dba's): Satellite Shelters, Inc.

Contract control number (legacy and new): GENRL-202476869-01 (Alfresco: GENRL-202370873-01)

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

11/1/2023 – 12/31/2024 (Existing)

11/1/2023 – 12/31/2025 (Amended)

Contract Amount (indicate existing amount, amended amount and new contract total):

\$4,250,000.00 (Existing)

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$4,250,000.00	N/A	\$4,250,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/1/2023 – 12/31/2024	1 year	12/31/2025

Scope of work:

Satellite Shelters, Inc. provides storage of the manufactured modular community buildings designed and purchased in support of “All in Mile High” efforts.

Was this contractor selected by competitive process? No **If not, why not?** D.R.M.C. Sec. 20-64.5 Cooperative Purchasing

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

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Date Entered: _____