

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: November 13, 2017

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

If yes, please explain:

**2. Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Authorizes the Manager of Finance to provide financing through a capital lease purchase transaction, on behalf of the Department of Safety, to purchase new console furniture equipment for the new 911 Communications Center, in a principal amount not to exceed \$1,087,526.

**3. Requesting Agency:** Department of Finance

**4. Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Beth Strauss
- **Phone:** (720) 913-5208
- **Email:** beth.strauss@denvergov.org

**5. Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Beth Strauss
- **Phone:** (720) 913-5208
- **Email:** beth.strauss@denvergov.org

**6. General description/background of proposed ordinance including contract scope of work if applicable:**

This resolution seeks approval to finance the acquisition of new console furniture equipment, to be used by 911 call-takers and dispatchers, through a capital lease purchase transaction on behalf of the City's Department of Safety in the principal amount not to exceed \$1,087,526. JPMorgan Chase Bank, N.A., selected via a competitive bid process, will serve as the lessor. The proposed financing structure will consist of a 5-year lease purchase transaction with annual lease payments of approximately \$231,758, which will be repaid from the 911 Trust Fund, that are subject to annual appropriation by City Council; there is no impact to the City's General Fund. The interest rate will be locked in at 2.240% assuming closing prior to December 11, 2017, which translates to total interest cost of approximately \$71,263.

This capital lease purchase resolution request is being submitted in conjunction with one (1) equipment procurement contract request submitted by the Department of Safety for delivery of the equipment by Russ Bassett. Approval of the equipment resolution request will allow for the procurement of the console furniture equipment, while the lease purchase resolution request would allow for the funding of the equipment through a lease purchase transaction with JPMorgan Chase Bank, N.A.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** TBD
- b. **Contract Term:** 5-year lease
- c. **Location:** 911 Communications Center (12025 E. 45<sup>th</sup> Ave.)
- d. **Affected Council District:** District 8
- e. **Benefits:** Allows for the purchase of new console furniture equipment for 911 call-takers and dispatchers at the new 911 Communications Centers. This equipment is essential to the City's 911 operations.
- f. **Contract Amount (indicate amended amount and new contract total):** \$1,087,526 principal amount; interest expense associated with the lease will not exceed \$71,263.

**7. Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** None known.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_



# CITY AND COUNTY OF DENVER

DEPARTMENT OF FINANCE

CASH RISK AND CAPITAL FUNDING  
201 WEST COLFAX AVE.  
DENVER, COLORADO 80202  
PHONE: (720) 913-5500

## Executive Summary

### **A resolution to authorize the Manager of Finance to provide financing through a capital lease purchase transaction on behalf of the Department of Safety to purchase new console furniture equipment for the new 911 Communications Center in a principal amount not to exceed \$1,087,526.**

The Department of Finance is seeking approval to fund the acquisition of a console furniture equipment to be procured from Russ Bassett through a capital lease purchase transaction on behalf of the Department of Safety. The total cost of the console furniture equipment to be financed will not exceed \$1,087,526.

The proposed financing structure will consist of a 5-year capital lease between the City and JPMorgan Chase Bank, N.A., selected via a competitive bid process. JPMorgan Chase Bank, N.A. submitted the lowest bid of 2.240% interest per annum, which translates to total interest cost for the City of approximately \$71,263 through 2022. The annual lease payments of approximately \$231,758 are subject to annual appropriation by City Council and will be repaid from the 911 Trust Fund. The City may prepay (in full or part) the lease at par without penalty, after the initial 12 months, on any payment date.

This lease financing agreement is part of a package that will consist of a total of two (2) ordinances, and it is requested that they be presented as a single project. The ordinances are:

- 1) The above financing agreement, which entails the capital lease financing with JPMorgan Chase Bank, N.A. Total principal and interest of approximately \$1,158,788.
- 2) Equipment procurement contract with Russ Bassett, the vendor for the new console furniture equipment that is being financed.

#### Description of the Equipment purchase:

The console furniture equipment will be used by 911 call-takers and dispatchers at the new 911 Communications Center (scheduled to open in the fourth quarter of 2018), located in District 8 at 12025 E. 45th Ave. The Equipment includes 53 call-taker and dispatch consoles with accessories purchased new from Russ Bassett. The useful life of the Equipment is approximately 15 years. At the time of opening, the new 911 Communications Center will accommodate an additional 9 call-taker/dispatcher positions from the 44 positions currently available at 950 N. Josephine; all 53 consoles at the new 911 Communications Center, along with their installation, will be financed as part of the proposed capital lease. The existing 44 consoles at 950 N. Josephine will remain in their current location to serve as a backup 911 facility for the City.