

ORDINANCE/RESOLUTION REQUEST

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 7/14/2015

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. Title: Please execute an Airport Use and Facilities Lease Agreement for Trans States Airlines, LLC.

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
- Phone: (303) 342-2201
- Email: Amy.Raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Greg Hegarty
- Phone: (303) 342-2182
- Email: Greg.Hegarty@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: This agreement is to execute a Signatory U&L Agreement with Trans States, a United Express carrier. Trans States will get Signatory rates when it uses United's Preferential gates. In addition, Trans States will lease 679.9 sq. ft. of operations space in the ramp level of Concourse B.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: PLANE-201521310-00
- b. Duration: One year, 1 months
- c. Location: DIA
- d. Affected Council District: 11
- e. Benefits: Trans States is an affiliate of United Airlines, operating as United Express. This Agreement will allow Trans States to pay Signatory rates.
- f. Costs: Revenue

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$800,000 (Est.) Rates & Charges annually		\$800,000 (Est.) Rates & Charges annually

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/23/2015	N/A	12/31/2016

- g. Date Goals Assigned: N/A
- h. Goals: N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

7. **Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain. No Controversy**

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Key Contract Terms

Vendor/Contractor Name: Trans States Airlines, LLC

Contract control number: PLANE-201521310-00

City's contract manager: Greg Hegarty

Was this contractor selected by competitive process? No Was it the low bid? N/A

Term/Duration of contract/project: 2/23/2015-12/31/2016, One year, 10 months

Renewal terms: N/A

Purpose: Supports airline's operation at DIA

Scope of services to be provided with performance bench marks: N/A

Cost/value: \$800,000 (Estimated) in revenues to City, based on Rates & Charges (some rates are activity-based)

Source of funds: Revenue

Benefit: Trans States is an affiliate of United Airlines, operating as United Express. This Agreement will allow Trans States to pay Signatory rates.

Termination provision for City and for contractor: N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DIA, Concourse B east, ramp and basement levels

Affected Council District: 11

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_