

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 4/5/2016

Please mark one: [] Bill Request or [x] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [x] No

If yes, please explain:

2. Title: (Include a concise, one sentence description - please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

On-Call Technologies Strategic Partners Agreement. This request is for contract execution (PLANE 201626629) to IHCS, Inc. dba Maven Asset Management, who will provide professional services on an as-needed basis for staff augmentation, project-related services and initiatives within the organization

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Aaron Barraza
Phone: (303) 342-2261
Email: Aaron.Barraza@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Robert W. Kastelitz, Sr. Vice President/CIO
Phone: (303) 342-2020
Email: Robert.Kastelitz@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

Professional Services Agreement to support project-related work in addition to day-to-day operational tasks that best serves the specific needs of DEN. The consultant will offer turn-key solutions necessary to deliver the right products and services for the airport. It is the intent of Technologies to engage awarded consultants on an as-needed basis based on overall value and experience focusing in the areas of IT Management Consultant, Applications Development / Integration and Support, Network Infrastructure Services, Infrastructure Services, Information Security Services and General Technical Services.

**Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: 201626629
b. Duration: 3 years, plus two-year option to extend
c. Location: DEN
d. Affected Council District: 11
e. Benefits: Highly specialized, critical technology staffing services
f. Costs:

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Values: \$2,500,000, \$2,500,000.

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Values: DOE, 3 Years.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number:

Date:

g. Date Goals Assigned: N/A

h. Goals: The Division of Small Business Opportunity has determined on August 18, 2014, that this contract's Scope of Services does not fall under provisions of Denver's CEI (Construction Empowerment Initiative) Ordinance

7. Is there any controversy surrounding this ordinance? (*Groups or individuals who may have concerns about it?*) **Please explain.** No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Vendor/Contractor Name: IHCS, Inc. dba Maven Asset Management

Contract control number: 201626629

City's contract manager: Kelan Pape

Was this contractor selected by competitive process? Yes. Was it the low bid? RFP for Professional Services

Term/Duration of contract/project: 3 years, plus two-year option to extend

Renewal terms: The term of this Agreement may be extended by written amendment for an additional two (2) years.

Purpose: Provide professional services on an as-needed basis for staff augmentation, project-related services and initiatives within the organization.

Scope of services to be provided with performance bench marks: Professional services in

- IT Management Consultant
- Applications Development / Integration and Support
- Network Infrastructure Services
- Infrastructure Services
- Information Security Services
- General Technical Services

Cost/value: \$2,500,000

Source of funds: O&M and CIP

Benefit: Highly specialized, critical technology staffing services

Termination provision for City and for contractor: The City has the right to terminate this Agreement without cause on thirty (30) days written notice to the Consultant, and with cause on ten (10) days written notice to the Consultant.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DEN

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____