

ORDINANCE/RESOLUTION REQUEST

Please email requests to Daelene Mix at
daelene.mix@denvergov.org by **NOON on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: _____

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Execution of Amendatory On-Call Agreement with OC94026-1 Rhinotrax Construction.

3. Requesting Agency: Public Works

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Elizabeth Sample
- **Phone:** 720-913-1774
- **Email:** elizabeth.sample@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Michael Sheehan
- **Phone:** 720-865-2664
- **Email:** Michael.sheehan@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Execution of Amendatory On Call Agreement with OC94026-1 Rhinotrax Construction to increase their maximum work order amount from \$75,000 to \$150,000. No change to term of 7/21/09-7/20/13 or to maximum contract amount of \$1.5M.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** OC94026-1
- b. **Duration:** 7/21/09-7/20/13
- c. **Location:** Various, To Be Determined
- d. **Affected Council District:** Various, To Be Determined
- e. **Benefits:** Afford more opportunity to the SBE community by increasing the cap on the work order amount by 50%.
- f. **Costs:** No cost increase, no encumbrance will be entered until work is issued via individual work orders.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____