ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 3:00pm on Monday.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

				Date of Request: October 27, 2010
Please mark one:	x Bill Request	or		Resolution Request
1. Has your agency submitted this request in the last 12 months?				
Yes	x No			
If yes, please explain:				
 Title: (Include a concise, one sentence description – please include <u>name of company or contractor</u> and <u>contract control number</u> - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) Groceries Master Purchase Order 0181B0210 – with: Front Range Wholesale 4535 Jason Street Denver, CO 80211 				
303-480-8788 The term of this award is from September 20, 2010 to February 28, 2011 with two (2) possible six (6) month renewals. This request is to allow City agencies that use this award to spend more then \$500,000.00 with Front Range Wholesale. It is anticipated that the spend will be approximately \$1,000,000.00 with this vendor.				
3. Requesting Agency:	: General Services			

- 4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)
 - Name: Tenlee Shoffstall
 - Phone: 720-913-8111
 - Email: Tenlee.shoffstall@denvergov.org
- 5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)
 - Name: Tenlee Shoffstall
 - **Phone:** 820-913-8111
 - Email: Tenlee.shoffstall@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This Master Purchase Order was as a result of a bid process in which Front Range Wholesale was identified as the successful, qualified proposer for groceries. These groceries include but are not limited to: flour, cake mixes, various spices, gravy mixes, mayonnaise, gelatin, various canned vegetables and fruit, various juices, cereals, and pumpkin pie.

This award is used primarily by the Sheriff Department Kitchen and Human Services Family Crises Center.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: 0181B0210
- b. Duration: September 20, 2010 to and including February 28, 2010 with two (2) possible six (6) month renewals
- c. Location: Purchasing Division for the Jail Kitchens and Human Services Family Crises Center
- d. Affected Council District: All
- e. Benefits: The jail inmates and clients of the Family Crises Center are kept fed
- f. Costs: approximately \$1,000,000 during the life of this award.

To be completed by Mayor's Legislative Team:

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor's Legislative Team: