

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: April 8, 2022

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

Contract/Grant Agreement **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**

Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the Third Amendatory Agreement with Integral Recoveries, Inc. (Jaggaer contract COURT-202262767-03 (formerly Jaggaer contract COURT- 202055006-02/Alfresco contract COURT-201630637). This request is a contract amendment for Denver County Court to extend the contract for an additional two years.

3. Requesting Agency: Denver County Court

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kristin Wood	Name: Kristin Wood
Email: kristin.wood@denvercountycourt.org	Email: kristin.wood@denvercountycourt.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Integral Recoveries, Inc. has provided collection services for the Court since March of 2009. Most recently, Integral Recoveries was selected after an RFP was issued in June 2016. COURT-201630637-00 was fully executed on December 7, 2016. The Amendatory Agreement (COURT-202053947-01) extending the term and increasing the funding passed Council on April 6, 2020 and was fully executed on April 9, 2020. The Second Amendatory Agreement (COURT-202055006-02 amending the Scope of Work passed Council on October 5, 2020 and was fully executed on October 8, 2020. Current term of the Agreement is from February 1, 2017, through February 1, 2022.

Integral Recoveries supports Denver County Court in collecting delinquent fines, fees, costs, and restitution. The assessment and collection of these costs is ordered by the Court and is defined in state statute and city ordinance.

In 2020, because of COVID-19 related budget reductions, the Court worked extensively with Integral Recoveries to re-engineer the court’s collection process. To achieve this new process, the Court and Integral Recoveries dedicated numerous hours of information technology resources throughout 2020 and 2021. This new process has streamlined collection efforts and no longer requires an advanced budget allocation from the city general fund.

Given the resources allocated to the development and implementation of this new process, Denver County Court requests a two-year extension of the Integral Recoveries contract, from February 1, 2022, through February 1, 2024. Additional funds are not necessary as a new collections process negates the need for a budget allocation.

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

6. City Attorney assigned to this request (if applicable): Steven Hahn

7. City Council District: NA

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services Expenditure is no longer applicable under the current Scope of Work.

Vendor/Contractor Name:

Integral Recoveries, Inc.

Contract control number: COURT-202262767

Location: NA

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? Third

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing contract duration: February 1, 2017, to February 1, 2022

Amended contract duration: February 1, 2022, 0 to February 1, 2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,660,000.00	00.00	\$3,660,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Five Years	Two Years	February 1, 2024

Scope of work:

Vendor will collect from the debtor both the amount owed the Court and the collection fee of 20%, remit the amount owed to the general fund and retain its collection fee. All monies owed to the Court will be credited against the debtor's obligation and then reverted to the general fund. This amended Scope of Work negates and reduces to zero the current contract amount.

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Date Entered: _____

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: The Courts will no longer require a general fund allocation associated with this contract.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

To be completed by Mayor's Legislative Team:

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