



LILA
HAILEY

Denver, CO

SKILLS

- Deadline Adherence
- Service Marketing
- Workload Management
- Scope Definition
- Issue Research
- Analytical Thinking

PROFESSIONAL SUMMARY

Reliable candidate ready to take on challenges using problem-solving and task prioritization skills to help team succeed.

Motivated parent worker offering excellent social work background and expertise in supporting low income families. Help the school liaison effectively offer resources to children and their families. Served several roles on the policy committee to help identify and address problems within the programs.

EXPERIENCE

Denver , Co

March 2019 - Current

Independent Contractor

- Identified client needs by observing consumers, collecting surveys, and analyzing customer feedback.
- Maintained accurate customer records, sales receipts and transportation logs.
- Achieved high standards of quality with diligent review of completed work prior to submission.

Denver Public Schools | Denver , Colorado

January 2010 - May 2012

Bus Paraprofessional

- Supported riders by keeping behavior under control and quickly handling personal concerns.
- Helped passengers embark and disembark with utmost safety and care for personal dignity.
- Assisted driver with navigating, helping to plan routes and offering directions during reverse maneuvers.

Los Angeles Unified School District | North Hollywood , California

September 2000 - October 2005

Special Education Paraprofessional

- Assisted with development of BSPs and BIPs with direct feedback about current behaviors and concerns.
- Supported student engagement with implementation of behavior management strategies.
- Helped students realize rigorous academic goals outlined in IEPs.

EDUCATION

Associate in Science (A.S.)

December 2011

College America , Denver, Colorado

Associate in Arts (A.A.)

February 2003

Los Angeles Valley College , Valley Glen, CA

July 2003
Los Angeles Pierce College , Woodland Hii, CA

