

## ORDINANCE/RESOLUTION REQUEST

Please email requests to Laura Morales  
at [Laura.Morales@denvergov.org](mailto:Laura.Morales@denvergov.org) by 12:00 pm on Monday.

**\*All fields must be completed.\***  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 2/6/17

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

CTM Inc. on-call contract #201631142 for site development, landscape, and irrigation construction services.

3. **Requesting Agency:** Parks and Recreation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Michael Bouchard / Laura Morales
- **Phone:** 720-913-0613/ 720-913-0633
- **Email:** [michael.bouchard@denvergov.org](mailto:michael.bouchard@denvergov.org) / [Laura.Morales@denvergov.org](mailto:Laura.Morales@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Michael Bouchard / Laura Morales
- **Phone:** 720-913-0613/ 720-913-0633
- **Email:** [michael.bouchard@denvergov.org](mailto:michael.bouchard@denvergov.org) / [Laura.Morales@denvergov.org](mailto:Laura.Morales@denvergov.org)

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

High-quality site development, landscape and irrigation construction services on an individual work order basis at various scopes, at various locations, and on a continuing on-call basis. The contractor will perform a wide range of work including demolition, site grading, drainage systems and structures, landscape structures, signage, landscape planting and irrigation, concrete walls and flatwork, asphalt paving, and to a lesser extent, other incidental or miscellaneous work such as plumbing, masonry (brick and stone), trucking/hauling, electrical lighting or service wiring, plumbing/pipe fitting, and carpentry. The majority of the work will be performed in parks and park facilities Citywide including mountain parks.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 201631142
- b. **Contract Term:** three years
- c. **Location:** Citywide
- d. **Affected Council District:** Citywide
- e. **Benefits:** Faster construction starts and completion with higher quality and competitive rate.
- f. **Contract Amount (indicate amended amount and new contract total):** \$2,500,000

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_